

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
May 13, 2019**

Council President Jennifer Sikora called the meeting to order at 6:30 pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

ROLL CALL:

Present: Council President Jennifer Sikora, Council Vice President Dawn Servello, Council Member Kim Regan-Koch, Council Member Brian Trimble, Council Member Kevin Caridad, Ph. D., Mayor Michael Baer, Treasurer Elaine Comunale, Manager Thomas B. Smith, Solicitor Megan Turnbull, Esq., Engineer John Balewski, P.E.

Absent: NONE

Council President Sikora began the meeting with the Pledge of Allegiance.

PUBLIC PARTICIPATION: NONE

APPROVAL OF COUNCIL MINUTES FOR APRIL 8, 2019

After review and upon a motion made by Council Vice President Servello and a second by Council Member Trimble, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the minutes of the April 8, 2019 meeting as presented.

MAYOR'S REPORT

Mayor Baer presented the April police report and noted that there were 106 incidents in Seven Fields for the time period of April 1st through April 30th, with roughly 56 of those being traffic related.

TREASURER'S REPORT

Treasurer Comunale referred Council to the Accounts Payable List for April 2019. The grand total of the payables is \$168,134.62. After review and upon motion of Council President Sikora and a second by Council Member Trimble, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List for April 2019.

Treasurer Comunale noted that the General Fund is \$1,433,368, the Total Capital Reserve Fund is \$4,188, and the Road Fund, Liquid Fuels and Sinking Fund total \$488,214.

Fund Balances as of February 11, 2019

General Fund	\$1,433,368
Capital Reserve	\$ 4,188
Road Fund	\$ 134,975
Liquid Fuels	\$ 350,278
CD Program	\$ ----
Sinking Fund	\$ 2,961
TOTAL	\$ 1,925,770

Bond Liability \$890,000

Available for Operating and/or Capital Expenses \$1,222,415

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LEGAL ISSUES

Solicitor Turnbull noted that she is currently working to wrap up the Covenants for the Enclave at Highpointe. This needs to be completed before any units can be sold. Solicitor Turnbull is also working with the Borough of Seven Fields staff to complete the codification of Borough Ordinances.

PLANNING ISSUES

Borough Engineer Balewski advised Council of the revisions made to the Enclave at Highpointe discussed at the Planning Commission meeting on May 6, 2019. Engineer Balewski noted that lot lines were changed in the plans to afford more space to the retail shops and storm drainage concerns were addressed. The revisions have been approved per Planning Commission recommendation.

Engineer Balewski reported that the Zoning Hearing Board's decision regarding the parking variance for the Guardian Storage facility will be received before the June 10, 2019, Council Meeting.

Engineer Balewski also indicated that work on the Borough Building roof will begin the week of May 20th instead of May 13th as planned due to the recent unfavorable weather conditions.

BOROUGH MANAGER'S REPORT

Seven Fields Monument Lighting Estimates

Manager Smith referred Council to several quotes regarding the lighting of the Seven Fields monument signs. Manager Smith advised Council that the quote from King Electric should not be considered due to the fact that King Electric did not include the excavation cost in their estimate. Manager Smith also noted that no transformer is easily accessible to the sign at Hawthorne Commons, the cost to light the Hawthorn Commons monument sign would be at least \$3,000 more than it appears in the quotes. The lowest bid was submitted by Tudi Mechanical Systems with a cost of \$42,225.00.

Council agreed that it would be the best course of action to light the signs in stages rather than light all signs in the same year. Manager Smith will be contacting the vendors about the possibility of breaking their quotes down into the requested stages. Reaching out to the HOAs in Seven Fields to collaborate and help defray the cost of lighting shared signs was also discussed. At this time, Council did not reach a decision regarding the monument sign lighting and will revisit at a later date.

Seven Fields Community Center Rental Policy

Manager Smith requested Council's approval of the amendment to Ordinance #55 allowing persons and non-profits not residing in the Borough of Seven Fields to rent the Seven Fields Community Center. A legal ad would be placed in the Butler Eagle in June.

After discussion was had regarding cost, insurance requirements, and how many days in advance persons and non-profits not residing in the Borough of Seven Fields would be able to rent the Seven Fields Community Center, all members approved allowing persons and non-profits not residing in the Borough of Seven Fields to rent the Seven Fields Community Center.

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Upon a motion made by Council Member Trimble and a second from Council Vice-President Servello, the following was unanimously adopted:

RESOLVED: Borough Council approved allowing persons and non-profits not residing in the Borough of Seven Fields to rent the Seven Fields Community Center.

2019 PA DEP Safe Drinking Water Annual Fee

Manager Smith requested the Council's approval to make the \$4,000 payment required for the 2019 PA DEP Safe Drinking Water Annual Fee. The amount of the annual fee is based on population size and cannot be changed or argued. This annual fee will be paid from the Water Capital Reserve Fund. Upon a motion made by Council President Sikora and a second by Council Member Regan-Koch, the following was unanimously adopted:

RESOLVED: Borough Council approved the payment of the 2019 PA DEP Safe Drinking Water Annual Fee.

2019 Returning Seven Fields Town Park Pool Lifeguard

Manager Smith requested the Council's approval to hire returning Seven Fields Town Park Pool Lifeguard, Courtney Moody. Upon a motion by Council President Sikora and a second by Council Member Regan-Koch, the following was unanimously adopted:

RESOLVED: Borough Council approved the hiring of returning Seven Fields Town Park Pool Lifeguard, Courtney Moody.

Upon a motion by Council President Sikora and a second by Council Member Trimble the meeting was adjourned to Executive Session for personnel matters at 7:02 p.m.

EXECUTIVE SESSION

Seven Fields Public Works Department – Personnel Matters

Upon a motion made by Council President Sikora and a second by Council Vice-President Servello, Council accepted the resignation of Seven Fields Public Works employee, Jake Dietz.

Upon a motion made by Council President Sikora and a second by Council Vice-President Servello, Council approved sending Public Works Department employee, Shawn Hildebrand, to obtain his PA Water Operator Certification on July 16, 2019.

Council President Sikora moved to adjourn the meeting. The motion was seconded by Council Member Trimble and the meeting was adjourned at 7:15 p.m.



Borough Manager

6/10/2019

Date Approved

- Meeting Adjourned -



Council President