

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
March 11, 2019**

Council President Jennifer Sikora called the meeting to order at 6:30 pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

ROLL CALL:

Present: Council President Jennifer Sikora, Council Vice-President Dawn Servello, Council Member Brian Trimble, Treasurer Elaine Comunale, Manager Thomas B. Smith, Engineer John Balewski, P.E., Solicitor Megan Turnbull, Esq.

Absent: Mayor Michael Baer, Council Member Kevin Caridad, Ph. D., Council Member Kim Regan-Koch

Council President Sikora began the meeting with the Pledge of Allegiance.

PUBLIC PARTICIPATION: NONE

APPROVAL OF COUNCIL MINUTES FOR FEBRUARY 11, 2019

After review and upon a motion made by Council Member Trimble and a second by Council Vice-President Servello, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the minutes of the February 11, 2019 meeting as presented.

MAYOR'S REPORT

Manager Smith presented the February police report and noted that there were 97 incidents in Seven Fields for the time period of February 1st through February 28th, with roughly 37 of those being traffic related.

TREASURER'S REPORT

Treasurer Comunale referred Council to the Accounts Payable List for February 2019. Grand total of the payables \$254,456.56. After review and upon motion of Council President Sikora and a second by Council Member Trimble, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List for February 2019.

Treasurer Comunale noted that the General Fund is \$1,268,232, the Total Capital Reserve Fund is \$7,156, and the Road Fund, Liquid Fuels and Sinking Fund total \$399,929.

Fund Balances as of February 11, 2019

General Fund	\$1,272,358
Capital Reserve	\$ 329
Road Fund	\$ 134,637
Liquid Fuels	\$ 349,402
CD Program	\$ -----
Sinking Fund	\$ 2,961
TOTAL	\$ 1,759,687

Bond Liability	\$890,000
Available for Operating and/or Capital Expenses	\$1,057,572

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LEGAL ISSUES

Solicitor Turnbull had nothing to report.

PLANNING ISSUES

Borough Engineer Balewski informed Council that a Planning Commission meeting was held on March 4, 2019 regarding Guardian Storage. He stated that the Planning Commission is moving through the process at this time with Guardian Storage and there was nothing needed from Council as of yet.

Borough Engineer Balewski also updated Council on the Borough Building Roof Replacement Project. Engineer Balewski advised that he met with Burns and Scalo to discuss the project and was told that work would begin at the end of April or early in May.

BOROUGH MANAGER'S REPORT

Resolution 2019-13 – Seven Fields Town Park Pool Hours and Rates

Manager Smith requested Council's approval of Resolution 2019-13 for the Seven Fields Town Park 2019 Pool Hours and Rates. He stated that the rates would not increase in 2019 and pool hours would remain unchanged from 2018. Upon a motion made by Council President Sikora and a second by Council Member Trimble, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved Resolution 2019-13 for the Seven Fields Town Park 2019 Pool Hours and Rates.

Seven Fields Town Park Pool Pre-Sale Dates

Manager Smith announced the 2019 pool membership pre-sale dates will be April 13th & 14th and April 27th & 28th from 10:00 am to 2:00 pm. This information will be advertised on all of our social media outlets as well.

Legal Ad - Seven Fields April Council Meeting

Manager Smith requested Council's approval for the publication of a Legal Ad announcing that the Seven Fields April Council Meeting will be held in the Seven Fields Community Center. Upon a motion made by Council President Sikora and a second by Council Member Servello the following was unanimously adopted:

RESOLVED: Borough Council approved the publication of a Legal Ad announcing the April Council meeting will be held at the Seven Fields Community Center.

2019 Seven Fields Town Park Assistant Pool Manager & Returning Lifeguards

Manager Smith requested Council's approval to hire the returning Seven Fields Town Park Assistant Pool Manager, Maria Lydon and the following returning 2018 pool lifeguards: Coryn Ferguson, Mary Kate Rae, Aliza Gloninger, and Dominic DeLeo. Upon a motion made by Council President Sikora and a second by Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council approved the hiring of the returning Seven Fields Town Park Assistant Pool Manager and all returning lifeguards.

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2019-20 Seven Fields COSTARS Salt Contract Participation Agreement

Manager Smith informed Council that we will be submitting our COSTARS Salt Contract Participation Agreement for the 2019-20 winter salt season with their approval. Upon a motion made by Council President Sikora and a second by Council Member Servello, the following was unanimously adopted:

RESOLVED: Borough Council approved the submittal of the 2019-20 Seven Fields COSTARS Salt Contract Participation Agreement.

2019 Seven Fields Liquid Fuels Allocation

Manager Smith presented Council with the 2019 Seven Fields Liquid Fuels Allocation in the amount of \$91,617.57, which is an increase of \$2,119.35 from 2018 and is \$2,426.37 more than was estimated.

Seven Fields Community Center Remote Access Door System Quotes and Presentation

Manager Smith presented Council with two quotes for a remote access door system to potentially be installed in the Seven Fields Community Center. Mike from North Hills Lock and Safe was present and spoke to the benefits of such a system being installed.

Presentation – North Hills Lock and Safe

The Remote Access Door System being considered for the Seven Fields Community Center will be an entirely browser based system, meaning no additional software will need to be purchased. The locking system can be activated remotely and can also be programmed to lock and unlock at specific times. The system will also include a digital keypad to allow easy access for Public Works employees at all times and no key will be needed to enter the building.

The Remote Access Door System comes with a 100% satisfaction guarantee and full warranty. This warranty can be transferred to companies other than North Hills Lock and Safe if Seven Fields would ever seek support/repairs elsewhere. The system requires very little maintenance, and once installed, will rarely require service.

The software included with the Remote Access Door System includes many levels of security and can be accessed anywhere at any time. This ease of access will be very beneficial on the rare occasion that a resident has locked themselves out of the Community Center or needs to gain access for some reason. Any Seven Fields employee will be able to remotely unlock the Community Center for the resident and immediately lock it again once the resident has exited the building. No employee or police officer will need to be called out during a weeknight or during the weekend to provide access to residents utilizing the Community Center.

Seven Fields Planning Commission – Resignation of Bill Ferguson

Upon a motion by Council President Sikora and a second by Council Member Trimble, Council accepted the resignation of Bill Ferguson as Seven Fields Planning Commission Chair.

Upon a motion by Council Vice-President Servello and a second by Council Member Trimble the meeting was adjourned to Executive Session at 6:56 p.m.

Executive Session

Upon a motion made by Council President Sikora and a second by Council Member Trimble, the following was unanimously adopted: to suspend without pay the Seven Fields Public Works Supervisor for two (2) days with the Last Chance Employment Agreement for twenty-four (24) months for finding of Loudermill Hearing.

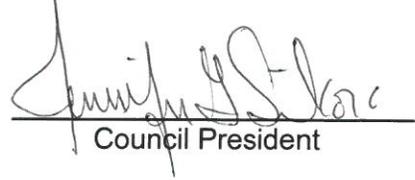
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Council President Sikora moved to adjourn the meeting. The motion was seconded by Council Member Servello and the meeting was adjourned at 7:40 p.m.



Borough Manager

- Meeting Adjourned -



Council President

4/8/19

Date Approved