

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
June 10, 2019**

Council President Jennifer Sikora called the meeting to order at 6:30 pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

ROLL CALL:

Present: Council President Jennifer Sikora, Council Vice President Dawn Servello, Council Member Kim Regan-Koch, Council Member Brian Trimble, Mayor Michael Baer, Manager Thomas B. Smith, Solicitor Megan Turnbull, Esq., Engineer John Balewski, P.E.

Absent: Council Member Kevin Caridad, Ph. D., Treasurer Elaine Comunale

Council President Sikora began the meeting with the Pledge of Allegiance.

PUBLIC PARTICIPATION: NONE

APPROVAL OF COUNCIL MINUTES FOR MAY 13, 2019

After review and upon a motion made by Council Member Trimble and a second by Council Vice-President Servello, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the minutes of the May 13, 2019 meeting as presented.

MAYOR'S REPORT

Mayor Baer presented the May police report and noted that there were 136 incidents in Seven Fields for the time period of May 1st through May 31st, with roughly 56 of those being traffic related.

TREASURER'S REPORT

As Treasurer Comunale was absent, Manager Smith referred Council to the Accounts Payable List for May 2019. The grand total of the payables is \$190,948.97. After review and upon motion of Council President Sikora and a second by Council Member Regan-Koch, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List for May 2019.

Manager Smith noted that the General Fund is \$1,536,625, the Total Capital Reserve Fund is \$10,197, and the Road Fund, Liquid Fuels and Sinking Fund total \$488,832.

Fund Balances as of February 11, 2019

General Fund	\$1,536,625
Capital Reserve	\$ 11,197
Road Fund	\$ 135,147
Liquid Fuels	\$ 350,724
CD Program	\$ ----
Sinking Fund	\$ 2,961
TOTAL	\$ 2,035,654

Bond Liability \$890,000

Available for Operating and/or Capital Expenses \$1,331,668

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LEGAL ISSUES

Solicitor Turnbull noted that she is currently working with Borough of Seven Fields staff on the Conditional Use Hearing for Guardian Protection Services. This Conditional Use Hearing is tentatively scheduled to be held on July 8th at 6:00 pm, immediately before the Seven Fields Borough Council Meeting held in the Seven Fields Borough Municipal Office.

PLANNING ISSUES

Borough Engineer Balewski advised Council that Youngblood Paving is planning to begin paving within the next two weeks and aim to be completely finished by the end of the month. The streets that will be paved in the Borough are Cumberland Drive, Strathmore Court, Graywyck Drive, and Wesburn Court. Youngblood Paving will also be reinstalling the speed plateaus located on Cumberland Drive.

Borough Engineer Balewski also noted that work on the Borough Building roof has been slightly delayed due to recent weather conditions, but assured Council that Burns and Scalo Roofing is working to finish the roof as soon as possible. He also recommended the release of the first partial payment to Burns and Scalo Roofing in the amount of \$37,031.67.

Upon a motion made by Council President Sikora and a second from Council Member Regan-Koch, the following was unanimously adopted:

RESOLVED: Borough Council approved the payment of \$37,031.67 be paid to Burns and Scalo Roofing.

BOROUGH MANAGER'S REPORT

Adams Area Fire District Fire Protection Services 2019 Annual Fee

Manager Smith requested Council's approval to pay the 2019 Adams Area Fire District Fire Protection Services Annual Fee in the amount of \$34,489.00.

Upon a motion made by Council President Sikora and a second from Council Member Regan-Koch, the following was unanimously adopted:

RESOLVED: Borough Council approved payment of the Adams Area Fire District Fire Protection Services 2019 Annual Fee in the amount of \$34,489.00.

Seven Fields Ordinance #55/Ordinance #91 (Community Center Rental Policy Update)

Manager Smith requested Council's approval of Ordinance No. 98 allowing persons and non-profits not residing in the Borough of Seven Fields the ability to rent the Seven Fields Community Center. The legal ad has run in the Butler Eagle and Council is able to adopt the Ordinance. After review and upon motion made by Council President Sikora and a second by Council Vice-President Servello, the following ordinance was unanimously adopted:

RESOLVED: Borough Council approved Ordinance No. 98 to allow persons and non-profits not residing in the Borough of Seven Fields the ability to rent the Seven Fields Community Center.

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2019 Seven Fields Community Days Carnival Advertising

Manager Smith referred Council to the invoice in the amount of \$3,195 from BOB FM 96.9 for radio advertising space two weeks prior to the Seven Fields Community Days Carnival.

After review and upon motion made by Council President Sikora and a second by Council Member Regan-Koch, the following was unanimously adopted:

RESOLVED: Borough Council approved the payment of \$3,195.00 to BOB FM 96.9 for the Seven Fields Community Days Carnival radio advertising.

2019-20 SHACOG Salt Contract

Manager Smith requested Council's approval to participate in the 2019-20 SHACOG Road Salt Program. The Borough submitted its estimate of 150 tons of road salt for use in the 2019-20 winter season. Upon a motion made by Council President Sikora and a second by Council Member Regan-Koch, the following was unanimously adopted:

RESOLVED: Borough Council approved Seven Fields participation in the 2019-20 SHACOG Road Salt Program.

Seven Fields Water Department (Shoring Equipment)

Manager Smith referred Council to the quotes provided by Exeter Supply Co., Inc. for inflatable shoring equipment (Smartshore System) for use when metal shoring boxes cannot be used due to underground utility lines. After some discussion, it was decided to order the 57" x 87" Smartshore System Kit at a cost of \$7,500.

Upon a motion made by Council President Sikora and a second by Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council approved the purchase of a 57" x 87" Smartshore System Kit in the amount of \$7,500.

Seven Fields Water Department - PA Rural Water Association Training (Locating Mains, Water Loss, and Finding Leaks for Small Systems)

Manager Smith requested Council's approval for Seven Fields Water Department employees to attend a training seminar provided by PA Rural Water Association dealing with locating mains, water loss, and finding leaks for small systems. The total cost of this training will be \$285.

After review and upon a motion made by Council President Sikora and a second by Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council approved PA Rural Water Association training for the Seven Fields Water Department Employees in the amount of \$285.

Upon a motion made by Council President Sikora and a second by Council Member Trimble, the meeting was adjourned to Executive Session for personnel matters at 7:05 pm.

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EXECUTIVE SESSION

Upon a motion made by Council President Sikora and a second by Council Member Regan-Koch, Council accepted the resignation of Seven Fields Public Works employee, Derek Fajtak.

Council President Sikora moved to adjourn the meeting. The motion was seconded by Council Member Trimble and the meeting was adjourned at 7:15 p.m.

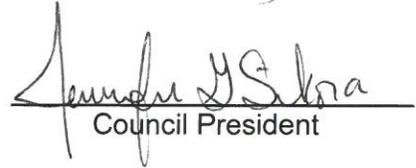


Borough Manager

7/8/19

Date Approved

- Meeting Adjourned -



Council President