

**BOROUGH OF SEVEN FIELDS  
COUNCIL MEETING  
July 8, 2019**

Council President Jennifer Sikora called the meeting to order at 6:35 pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

**ROLL CALL:**

**Present:** Council President Jennifer Sikora, Council Vice President Dawn Servello, Council Member Kim Regan-Koch, Council Member Brian Trimble, Council Member Kevin Caridad, Ph. D., Mayor Michael Baer, Manager Thomas B. Smith, Solicitor Megan Turnbull, Esq., Engineer John Balewski, P.E.

**Absent:** Treasurer Elaine Comunale

Council President Sikora began the meeting with the Pledge of Allegiance.

**PUBLIC PARTICIPATION: NONE**

**APPROVAL OF COUNCIL MINUTES FOR JUNE 10, 2019**

After review and upon a motion made by Council Member Trimble and a second by Council Vice-President Servello, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved the minutes of the June 10, 2019 meeting as presented.

**MAYOR'S REPORT**

Mayor Baer presented the June police report and noted that there were 133 incidents in Seven Fields for the time period of June 1<sup>st</sup> through June 30<sup>th</sup>, with roughly 58 of those being traffic-related.

**TREASURER'S REPORT**

As Treasurer Comunale was absent, Manager Smith referred Council to the Accounts Payable List for June 2019. The grand total of the payables is \$146,679.82. After review and upon motion of Council President Sikora and a second by Council Member Trimble, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved the Accounts Payable List for June 2019.

Manager Smith noted that the General Fund is \$1,457,820, the Total Capital Reserve Fund is \$285, and the Road Fund, Liquid Fuels and Sinking Fund total \$488,832.

<b><u>Fund Balances as of July 8, 2019</u></b>	
General Fund	\$1,457,820
Capital Reserve	\$ 285
Road Fund	\$ 135,147
Liquid Fuels	\$ 350,724
CD Program	\$ ----
Sinking Fund	\$ 2,961
<b>TOTAL</b>	<b>\$ 1,946,938</b>

Bond Liability \$890,000

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COUNCIL MEETING  
July 8, 2019**

Available for Operating and/or Capital Expenses    \$1,242,952

**LEGAL ISSUES:** NONE

**PLANNING ISSUES**

Borough Engineer Balewski advised Council that Youngblood Paving is roughly 98% finished with paving in the Borough of Seven Fields. All that remains is sealing and line painting. Engineer Balewski reported that the paving went well and we received very few complaints regarding the project.

There was a change order made to the paving plan including curbing on Mars Crider Road and also the installation of 3 additional speed plateaus. The change order added \$7,400 to the total cost of the paving project. Engineer Balewski recommended a partial payment of \$136,646.78 be made to Youngblood Paving for their work, bringing payment status to 75% of the grand total paid.

Upon a motion made by Council President Sikora and a second from Council Member Trimble, the following was unanimously adopted:

**RESOLVED:** Borough Council approved the payment of \$136,646.78 to be paid to Youngblood Paving.

Borough Engineer Balewski also recommended the release of the third partial payment to Burns and Scalo Roofing in the amount of \$17,761.32. He also noted that when work is completed on the Borough Building roof, it will be inspected by an architect to ensure that all work has been completed correctly and up to Borough standards.

Upon a motion made by Council President Sikora and a second from Council Member Regan-Koch, the following was unanimously adopted:

**RESOLVED:** Borough Council approved the payment of \$17,761.32 be paid to Burns and Scalo Roofing.

Engineer Balewski then provided an update on the installation of snow guards on the Community Center and Pool House roofs. Work will begin when the pool season has ended as the Borough does not want work to be ongoing while residents are actively using the pool.

**BOROUGH MANAGER'S REPORT**

**Guardian Storage Facility Site Plan**

Manager Smith directed Council's attention to the review letters from Borough Engineer Balewski regarding the Guardian Storage Site Plan. Any issues raised in Engineer Balewski's review letters have been addressed to his satisfaction and the site plan is in good standing. Manager Smith also requested Council's review of a letter addressed to Council from Planning Commission members in reference to the Guardian Storage Facility.

**2019 Act 13 Marcellus Shale Grant**

Manager Smith commented on the Borough's receipt of \$23,927.69 from the 2019 Act 13 Marcellus Shale Impact Fee, which is an increase of \$7,525 from last year.

**BOROUGH OF SEVEN FIELDS  
COUNCIL MEETING  
July 8, 2019**

Council President Sikora moved to adjourn the meeting. The motion was seconded by Council Member Regan-Koch and the meeting was adjourned at 6:58 p.m.



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Borough Manager

- Meeting Adjourned -



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Council President

8/12/19

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Date Approved