

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
February 11, 2019**

Council President Jennifer Sikora called the meeting to order at 6:30 pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

ROLL CALL:

Present: Council President Jennifer Sikora, Council Vice-President Dawn Servello, Council Member Kim Regan-Koch, Council Member Brian Trimble, Treasurer Elaine Comunale, Council Member Kevin Caridad, Ph. D., Manager Thomas B. Smith, Engineer John Balewski, P.E., Solicitor Megan Turnbull, Esq.

Absent: Mayor Michael Baer

Council President Sikora began the meeting with the Pledge of Allegiance.

PUBLIC PARTICIPATION: Mr. Ken Berestecky of 132 Mosside Loop addressed Council to express his frustration with the lack of response from the insurance adjusters regarding the damage to his driveway/yard after the recent water main break. Mr. Berestecky noted that the Public Works Department responded quickly and did a great job at the onset of the water main break, and Manager Smith was very helpful and responsive as well. It was only after the issue was turned over to the insurance company that things came to a standstill. He is discouraged and looking for some sort of plan to deal with the damage to his property.

APPROVAL OF COUNCIL MINUTES FOR JANUARY 14, 2019

After review and upon a motion made by Council Member Trimble and a second by Council Vice-President Servello, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the minutes of the January 14, 2019 meeting as presented.

MAYOR'S REPORT

Manager Smith presented the December police report and noted that there were 125 incidents in Seven Fields for the time period of January 1st through January 31st, with roughly 68 of those being traffic related.

TREASURER'S REPORT

Treasurer Comunale referred Council to the Accounts Payable List for January 2019. Grand total of the payables \$310,541.36. After review and upon motion of Council President Sikora and a second by Council Member Trimble, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List for January 2019.

Treasurer Comunale noted that the General Fund is \$1,268,232, the Total Capital Reserve Fund is \$7,156, and the Road Fund, Liquid Fuels and Sinking Fund total \$399,929.

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Fund Balances as of February 11, 2019

General Fund	\$1,268,232
Capital Reserve	\$ 7,156
Road Fund	\$ 134,482
Liquid Fuels	\$ 262,486
CD Program	\$ ----
Sinking Fund	\$ 2,961
TOTAL	\$ 1,675,316

Bond Liability \$890,000

Available for Operating and/or Capital Expenses \$1,060,283

LEGAL ISSUES

Solicitor Turnbull had nothing to report.

PLANNING ISSUES

Borough Engineer Balewski reported that multiple bids were received for the 2019 Seven Fields Road Resurfacing Program. The lowest bid was submitted by Youngblood Paving at a cost of \$152,700. The next lowest bid was submitted by Shields Asphalt Paving at a cost of \$156,520.66. After a brief discussion and a motion made by Council President Sikora and a second by Council Vice-President Servello, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the bid from Youngblood Paving in the amount of \$152,700 for the completion of the 2019 Seven Fields Road Resurfacing Program.

BOROUGH MANAGER'S REPORT

Disposition of Borough Property – Community Center Blinds, Tables, & Chairs

Manager Smith requested Council's approval to dispose of the blinds, tables and chairs from the Community Center. The Borough will retain a small number of tables and chairs for use at events, and offer the rest for sale via social media. Upon a motion made by Council President Sikora and a second by Council Member Trimble, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the disposal of Community Center blinds, tables and chairs.

2018 Seven Fields External Audit

Manager Smith referred Council to the Proposal for the audit of financial statements of the Borough of Seven Fields for year ending 12/31/2018 from Hosak, Specht, Muetzel & Wood LLP. The fee for the service is \$4,625. Upon a motion made by Council President Sikora and a second by Council Vice-President Servello, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the proposal for the audit service in the amount of \$4,625.

Seven Fields April Council Meeting to be held at Seven Fields Community Center

Manager Smith requested Council's approval to hold the April Council meeting at the newly renovated Community Center. A legal ad would be placed in the Butler Eagle in March. After a brief discussion, all Council members approved the location for the April Council meeting.

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RESOLVED: Borough Council approved the April Council meeting to be held at the Seven Fields Community Center.

Seven Fields 2019-20 PA Costars Road Salt Program Participation

Manager Smith requested Council's authorization to participate in the 2019-20 PA Costars Road Salt Program. Upon a motion made by Council President Sikora and a second by Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council approved Seven Fields participation in the 2019-20 PA Costars Road Salt Program.

2019 Seven Fields Pool Manager

Manager Smith requested Council's approval to hire Anthony Buzard to return as the 2019 Seven Fields Towne Park Pool Manager. Upon a motion made by Council President Sikora and a second by Council Vice-President Servello, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the hiring of Anthony Buzard as the 2019 Seven Fields Towne Park Pool Manager.

Evans City/Seven Fields Regional Police 2018 4th Quarter Budget Analysis

Manager Smith referred Council to the Evans City/Seven Fields Regional Police 2018 4th Quarter Budget Analysis. The year finished over budget by roughly \$9,000.

2019 Cranberry Twp/Seven Fields Traffic Signal Maintenance Agreement

Manager Smith requested Council's approval of the 2019 Cranberry Twp/Seven Fields Traffic Signal Maintenance Agreement in the amount of \$8,420, an increase of roughly 3% as opposed to the approximate 2.25% increase of previous years. Manager Smith noted that the 2019 Budget allocated \$8,200 for this expenditure. Upon a motion made by Council President and a second by Council Vice-President Servello, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the 2019 Cranberry Twp/Seven Fields Traffic Signal Maintenance Agreement in the amount of \$8,420.

Upon a motion by Council Vice-President Servello and a second by Council Member Regan-Koch the meeting was adjourned at 7:00 p.m.

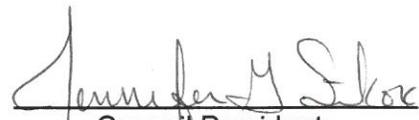


Borough Manager

3/11/19

Date Approved

- Meeting Adjourned -



Council President