

**BOROUGH OF SEVEN FIELDS  
COUNCIL MEETING  
April 8, 2019**

Council President Jennifer Sikora called the meeting to order at 6:30 pm at the Borough of Seven Fields Community Center located at 380 Castle Creek Drive, Seven Fields, PA 16046

**ROLL CALL:**

**Present:** Council President Jennifer Sikora, Council Vice President Dawn Servello, Council Member Kim Regan-Koch, Treasurer Elaine Comunale, Manager Thomas B. Smith, Solicitor Megan Turnbull, Esq.

**Absent:** Council Member Brian Trimble, Council Member Kevin Caridad, Ph. D., Mayor Michael Baer, Engineer John Balewski, P.E.

Council President Sikora began the meeting with the Pledge of Allegiance.

**PUBLIC PARTICIPATION: NONE**

**APPROVAL OF COUNCIL MINUTES FOR MARCH 8, 2019**

After review and upon a motion made by Council Vice President Servello and a second by Council Member Regan-Koch, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved the minutes of the March 8, 2019 meeting as presented.

**MAYOR'S REPORT**

Manager Smith presented the March police report and noted that there were 122 incidents in Seven Fields for the time period of March 1st through March 31<sup>st</sup>, with roughly 59 of those being traffic related.

**TREASURER'S REPORT**

Treasurer Comunale referred Council to the Accounts Payable List for March 2019. The grand total of the payables is \$265,354.72. After review and upon motion of Council President Sikora and a second by Council Vice President Servello, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved the Accounts Payable List for March 2019.

Treasurer Comunale noted that the General Fund is \$1,173,152, the Total Capital Reserve Fund is \$347, and the Road Fund, Liquid Fuels and Sinking Fund total \$487,576.

**Fund Balances as of February 11, 2019**

General Fund	\$1,173,152
Capital Reserve	\$ 347
Road Fund	\$ 134,797
Liquid Fuels	\$ 349,818
CD Program	\$ ----
Sinking Fund	\$ 2,961
<b>TOTAL</b>	<b>\$ 1,661,075</b>

Bond Liability \$890,000

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Available for Operating and/or Capital Expenses     \$958,371

**LEGAL ISSUES**

Solicitor Turnbull had nothing to report.

**PLANNING ISSUES**

Borough Engineer Balewski did not attend this Council Meeting and Manager Smith reported on planning issues in his absence. Manager Smith informed Council that a revised site plan for the Enclave at Highpoint will be presented to the Planning Commission at their meeting on May 6, 2019.

Manager Smith also informed Council that he expects to meet with potential developers in the near future regarding the 1.77 acres available to be developed for professional office spaces in the Borough. He stated that the issue will most likely be included in the Planning Commission and Borough Council meetings taking place in June 2019.

**BOROUGH MANAGER'S REPORT**

**2019 1<sup>st</sup> Quarter Budget Analysis**

Manager Smith referred Council to the Borough of Seven Fields 2019 1<sup>st</sup> Quarter Budget Analysis. The General Fund ended the 1<sup>st</sup> Quarter with a \$7,731 surplus and the Water Fund ended the 1<sup>st</sup> Quarter with a \$62,580 surplus.

**Disposition of Borough Office iPhones/Electronics**

Manager Smith requested the Council's approval to dispose of Borough Office iPhones that are no longer operational. The Borough received a quote from Experimax in Mars, PA with a \$240 trade-in value for the iPhones. Upon a motion made by Council President Sikora and a second by Council Vice President Servello, the following was unanimously adopted:

**RESOLVED:** Borough Council approved the disposal of non-operational Borough Office iPhones via trade in at Experimax in Mars, PA.

**Borough of Seven Fields Community Center & Pool House Roof – Snow Guard Estimates**

Manager Smith requested the Council's approval for the installation of snow guards on the Community Center Roof as well as the Pool House Roof. The lowest bid was submitted by DiSalvatore Group in the amount of \$10,135.00, with \$940 of the cost going toward gutter installation on both buildings. Upon a motion made by Council President Sikora and a second by Council Member Regan-Koch the following was unanimously adopted on the condition that the installation does not ruin the look of the roof of either building:

**RESOLVED:** Borough Council conditionally approved the installation of snow guards and gutters on the Community Center and Pool House Roof by DiSalvatore Group.

**Resolution 2019-14 – Appointment of Candidate to the Seven Fields Planning Commission**

Manager Smith requested the Council's approval to appoint Anthony Papantonio to fill the unexpired term of Bill Ferguson. Upon a motion made by Council President Sikora and a second by Council Member Regan-Koch, the following was unanimously adopted:

**RESOLVED:** Borough Council appointed Anthony Papantonio to the Seven Fields Planning Commission effective immediately with a term expiration of December 31, 2020.

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**Resolution 2019-15 – Appointment of Candidate to the Seven Fields Zoning Hearing Board**

Manager Smith requested the Council's approval to appoint Nick Mastrian to fill the unexpired term of Lindsay Wagerer. Upon a motion made by Council President Sikora and a second by Council Member Regan-Koch, the following was unanimously adopted:

**RESOLVED:** Borough Council appointed Nick Mastrian to the Seven Fields Zoning Hearing Board effective immediately with a term expiration of December 31, 2019.

**Seven Fields Community Center – Remote Access Door System**

Manager Smith requested the Council's approval for the installation of a remote access door system in the Seven Fields Community Center by North Hills Lock and Safe. After a brief discussion and upon motion of Council President Sikora and a second by Council Member Regan Koch, the following resolution was adopted by a vote of 2 – 1:

**RESOLVED:** Borough Council approved the installation of a Remote Access Door System in the Seven Fields Community Center in the amount of \$3,495.

**2019 Returning Seven Fields Town Park Pool Lifeguard**

Manager Smith requested the Council's approval to hire returning Seven Fields Town Park Pool Lifeguard, Sophia Cracraft. Upon a motion by Council Member Regan-Koch and a second by Council Vice President Servello, the following was unanimously adopted:

**RESOLVED:** Borough Council approved the hiring of returning Seven Fields Town Park Pool Lifeguard, Sophia Cracraft:

Upon a motion by Council President Sikora and a second by Council Vice President Servello the meeting was adjourned at 7:00 p.m.



\_\_\_\_\_  
Borough Manager

5/13/19

\_\_\_\_\_  
Date Approved

- Meeting Adjourned -



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Council President