

**BOROUGH OF SEVEN FIELDS  
COUNCIL MEETING  
August 10, 2020**

Council President Kimberly Regan-Koch called the meeting to order at 6:30 pm. The August Council Meeting was also held via Zoom for residents due to the COVID-19 pandemic and the resulting social distancing regulations.

**ROLL CALL:**

**Present:** Council President Kimberly Regan-Koch, Council Vice President Dawn Servello, Council Member Dr. Michael Trotta, MD, Council Member Kevin Caridad, Ph. D. (via phone), Council Member Brian Trimble, Mayor Michael Baer, Treasurer Elaine Comunale (via phone), Manager Thomas B. Smith, Engineer John Balewski, P.E Solicitor Megan Turnbull, Esq.

**Absent: NONE**

Council President Regan-Koch began the meeting with the Pledge of Allegiance.

**PUBLIC PARTICIPATION:**

Suzanne Mills – 304 Covington Court

Suzanne Mills of 304 Covington Court addressed Council to express her concerns regarding the recent softball tournaments being held in the Borough during the COVID-19 pandemic. Ms. Mills indicated that on several occasions she had witnessed the lack of social distancing during these tournaments and the size of the crowd – seeming to be a gathering of more than 250 people. Ms. Mills asked Council what was being done to mitigate the spread of COVID-19 during these tournaments and noted that she felt the tournaments were endangering the residents of Seven Fields as it was her opinion that anyone trying to enjoy the Town Park were put at risk due to the large amount of people gathered at the ball fields and encroaching on the public sidewalks.

At this point, Council President Regan-Koch introduced EJ Pfab of Pittsburgh Power Softball to address Ms. Mills' concerns. EJ Pfab advised Council and members of the public that all advised and recommended protocols were being followed by his softball players and spectators. Pittsburgh Power has made multiple changes to ensure the health and safety of everyone attending the tournaments, as well as residents in the area of the Town Park. These include: no contact between players, i.e. no high fiving and no handshakes after games; players are to bring their own drinks and food; new balls are used after each play and each team has to provide their own balls; teams are not using public bathrooms or water fountains; spectators are not using the bleachers and are asked to remain six feet apart if they are not family members; masks are mandatory. EJ told Council that he takes these precautions very seriously as his 91 year old grandmother lives in his home and he does everything in his power to follow guidelines to keep her exposure risk low.

Manager Smith advised Council that local law enforcement would not be intervening as a communication was received from the District Attorney advising that no enforcement action, i.e. arrests and fines, would be taken in Pennsylvania when an individual is not wearing a mask as it is a mandate and not a law.

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It was decided that at all future softball tournaments, a line would be drawn for spectators to remain behind so that they can remain six feet away from public sidewalks to make residents feel safer while at the Town Park

**APPROVAL OF COUNCIL MINUTES FOR JULY 13, 2020**

After review and upon a motion made by Council President Regan-Koch and a second by Council Member Trotta, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved the minutes of the July 13, 2020 meeting as presented.

**MAYOR'S REPORT**

Mayor Baer presented the July police report and noted that there were 100 incidents in Seven Fields for the time period of July 1<sup>st</sup> through July 31<sup>st</sup> with roughly 47 of those being traffic-related.

**TREASURER'S REPORT**

Treasurer Comunale referred Council to the Accounts Payable List for August 2020. The grand total of the payables is \$695,091.76. After review and upon motion of Council Member Trotta and a second by Council President Regan-Koch, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved the Accounts Payable List for August 2020.

Treasurer Comunale noted that the General Fund is \$1,283,561, the Total Capital Reserve Fund is \$911, and the Road Fund, Liquid Fuels and Sinking Fund total \$376,960.

**Fund Balances as of August 10, 2020**

General Fund	\$1,283,561
Capital Reserve	\$ 911
Road Fund	\$ 137,222
Liquid Fuels	\$ 236,778
CD Program	\$ ----
Sinking Fund	\$ 2,961
<b>TOTAL</b>	<b>\$1,661,432</b>

Bond Liability \$725,000

Available for Operating and/or Capital Expenses \$11,069,162

**LEGAL ISSUES: NONE**

**PLANNING ISSUES:**

Borough Engineer Balewski addressed Council to suggest steps that could be taken to minimize the speeding problem on Mars Crider Road. Engineer Balewski noted that adding stop signs to minimize speeding would not be possible, as the amount of traffic on Mars Crider does not qualify according to PennDOT. Engineer Balewski suggested adding painted crosswalks at locations on Sycamore Drive, Northridge Drive, and Graywyck Drive. He also suggested adding signage along Mars Crider Road, i.e. Pedestrian Crosswalk Ahead, etc.

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This work would be completed by the Seven Fields Public Works Department. Upon a motion from Council President Regan-Koch and a second from Council member Trimble, the following was unanimously adopted:

**RESOLVED:** Borough Council approved the installation of crosswalks and signage on Mars Crider Road per Engineer Balewski's recommendations, not to exceed the amount of \$2,000.

Borough Engineer Balewski advised Council that all work has been completed by Liberoni, Inc. for the 2020 Seven Fields Road Resurfacing Program and has passed final inspection. Engineer Balewski recommended making final payment to Liberoni, Inc. in the amount of \$5,354.47. Upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was unanimously adopted:

**RESOLVED:** Borough Council approved payment in the amount of \$5,354.47 to A. Liberoni, Inc. for completion of the 2020 Seven Fields Road Resurfacing Program.

**BOROUGH MANAGER'S REPORT**

**Seven Fields Town Park Pool**

Manager Smith advised Council that a decision would need to be made regarding the closing of the Seven Fields Town Park Pool for the 2020 Summer Season. Manager Smith recommended August 23, 2020 be the last day the Seven Fields Town Park Pool is operational. After a brief discussion and upon a motion from Council President Regan-Koch and a second from Council Member Caridad, the following was unanimously adopted:

**RESOLVED:** Borough Council voted to close the Seven Fields Town Park Pool for the 2020 Summer Season effective at 8:00 pm on Sunday, August 23, 2020.

**CARES Act Reimbursement Application**

Manager Smith reported that Borough Staff prepared and submitted an application for reimbursement of COVID-19 related expenses in the amount of \$4,637 through the CARES Act. Manager Smith advised that an update will be given to Council members when more information and/or approval has been received.

**Resolution 2020-23 (Seven Fields Zoning Hearing Board Appointment – DeBlasio)**

Manager Smith requested Council's approval of Resolution 2020-23 (Seven Fields Zoning Hearing Board Appointment – DeBlasio) appointing Richard DeBlasio to the vacant seat on the Seven Fields Zoning Hearing Board with a term expiring on December 31, 2022. Upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was unanimously adopted:

**RESOLVED:** Borough Council approved Resolution 2020-23 (Seven Fields Zoning Hearing Board Appointment – DeBlasio) appointing Richard DeBlasio to the Seven Fields Zoning Hearing Board with a term expiring on December 31, 2022.

**2020 Seven Fields Oktoberfest**

Manager Smith asked that Council have a discussion regarding the possibility of holding an Oktoberfest or other such event in the Borough in the near future. Council President Regan-Koch began the discussion by stating that the Food Truck Nights are an event in our Borough,

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including entertainment and a full bar. She advised that at this point in the pandemic, trying to hold such an event could be setting us up for failure as it seems that things are still constantly changing and evolving. Council President Regan-Koch also indicated that trying to bring a few food trucks to the Borough, as other surrounding neighborhoods have done, could possibly deter vendors from returning to our events in 2021. She reminded Council members that the Borough would still incur the costs of maintaining COVID regulations and overtime for staff to work the event, and there is the possibility that any event the Borough may organize would have to be canceled as was done with the Community Carnival and Beer & Wine Fest this year.

Council Member Trimble indicated that he agreed with these statements and it would be unwise to hold an event at this time, although it would be nice for residents if something could be coordinated on a smaller scale, not necessarily sponsored by the Borough.

Council Member Trotta agreed and stated that holding any type of event at this point would be complicated as things remain so uncertain and no one knows what could happen.

All Council Members were in agreement that all discussion regarding a Fall 2020 Borough Sponsored event would be until a later date.

**2020 Cranberry Public Library Allocation**

Manager Smith requested Borough Council's authorization to make the annual 2020 payment to the Cranberry Public Library in the amount of \$14,435. Upon a motion made by Council President Regan-Koch and a second From Council Member Trimble, the following was unanimously adopted:

**RESOLVED:** Borough Council approved the 2020 Cranberry Public Library Allocation payment be made in the amount of \$14,435.

**Seven Fields Notary Services**

Manager Smith advised Council that discussion would need to be had regarding changes made to the current courtesy Notary Service provided by Borough Staff. Manager Smith advised that in the interest of time and productivity of staff, a limit be placed on the amount of notarizations permitted to each resident per day, as well as requiring all residents to provide their own witnesses as required. After a brief discussion and upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following unanimously adopted:

**RESOLVED:** Borough Council approved the following changes to the courtesy Notary Service provided by Borough Staff: limit of five (5) notarizations per day, per resident; residents must provide own witnesses as needed.

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Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the meeting was adjourned to Executive Session to discuss legal issues at 7:32 p.m.

**EXECUTIVE SESSION**

Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the meeting was adjourned at 8:46 p.m.

- Meeting Adjourned -



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Borough Manager



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Council President

9/14/2020

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Date Approved