BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
June 8, 2020

Council President Kimberly Regan-Koch called the meeting to order at 6:30 pm. The June Council Meeting was also held via Zoom for residents due to the COVID-19 pandemic and the resulting social distancing regulations.

ROLL CALL:

Present: Council President Kimberly Regan-Koch, Council Vice President Dawn Servello, Council Member Dr. Michael Trotta, MD, Council Member Kevin Caridad, Ph. D., Council Member Brian Trimble, Treasurer Elaine Comunale, Manager Thomas B. Smith, Engineer John Balewski, P.E Solicitor Megan Turnbull, Esq.

Absent: Mayor Michael Baer

Council President Regan-Koch began the meeting with the Pledge of Allegiance.

PUBLIC PARTICIPATION: NONE

APPROVAL OF COUNCIL MINUTES FOR MAY 11, 2020
After review and upon a motion made by Council President Regan-Koch and a second by Council Member Trimble, the following resolution was unanimously adopted:

> **RESOLVED**: Borough Council approved the minutes of the May 11, 2020 meeting as presented.

MAYOR'S REPORT
Mayor Baer presented the May police report and noted that there were 55 incidents in Seven Fields for the time period of May 1st through May 31st with roughly 11 of those being traffic-related.

TREASURER'S REPORT
Treasurer Comunale referred Council to the Accounts Payable List for June 2020. The grand total of the payables is $89,774.99. After review and upon motion of Council President Regan-Koch and a second by Council Member Trimble, the following resolution was unanimously adopted:

> **RESOLVED:** Borough Council approved the Accounts Payable List for June 2020.

Treasurer Comunale noted that the General Fund is $1,251,978, the Total Capital Reserve Fund is $404, and the Road Fund, Liquid Fuels and Sinking Fund total $585,152.

Fund Balances as of June 8, 2020

General Fund	$1,251,978
Capital Reserve	$ 404
Road Fund	$ 137,066
Liquid Fuels	$ 445,124
CD Program	$ -----
Sinking Fund	$ 2,961

TOTAL	**$1,837,534**
Bond Liability	$725,000
Available for Operating and/or Capital Expenses	$1,037,084

LEGAL ISSUES: NONE

PLANNING ISSUES:
Borough Engineer Balewski advised Council that paving is set to begin next week by A. Liberoni Inc. Streets to be paved are Seven Fields Boulevard, Hillvue Drive, Bristol Drive, Highpointe Drive and the trench repair work on Covington Court will also be completed. Engineer Balewski also noted that all work on Covington Court to address drainage issues has been finished. The work has been inspected and everything that has been done is up to his standards. Engineer Balewski advised that the Borough has done its part to keep water off of the road and to mitigate possible damage from water runoff. Now residents have the option to tie into the system if they wish.

Engineer Balewski advised Council that all work has been finished on the Community Center Exterior Renovation Project. The walkthrough was completed and all work is up to standard. Engineer Balewski recommended making final payment to Maxim Construction in the amount of $60,387.50. Upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was unanimously adopted:

> **RESOLVED:** Borough Council approved final payment to Maxim Construction in the amount of $60,387.50 for the completion of the Seven Fields Community Center Exterior Renovation Project.

Engineer Balewski noted that work on illumination of the Seven Fields Monument Signs was now complete. Engineer Balewski recommended final payment to Tudi Mechanical in the amount of $7,245. Upon a motion from Council President Regan-Koch and a second from Council vice-President Servello, the following was unanimously adopted:

> **RESOLVED:** Borough Council approved final payment to Tudi Mechanical in the amount of $7,245 for the completion of the Seven Fields Monument Illumination Project.

BOROUGH MANAGER'S REPORT

Resolution 2020-18 (2020 Seven Fields Community Center Fees)
Manager Smith requested Council's approval of Resolution 2020 -18 (2020 Seven Fields Community Center Fees) that will add $30 to the cost of every Community Center reservation in order for a thorough cleaning and sanitization to be made after each rental in accordance with CDC guidelines. Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was unanimously adopted:

> **RESOLVED:** Borough Council approved Resolution 2020-18 (2020 Seven Fields Community Center Fees) adding $30 to the cost of every Community Center reservation in order for a thorough cleaning and sanitization to be made after each rental in accordance with CDC guidelines.

Resolution 2020-19 (2020 Seven Fields Town Park Pool Fees and Operation)
Manager Smith requested Council's approval of Resolution 2020-19 (2020 Seven Fields Town Park Pool Fees and Operations) which outlines the resident fees and updated operating guidelines required to safely open the Town Park Pool during the COVID-19 pandemic. Manager Smith advised Council that pool memberships would be sold at the discounted July rate, as well as a daily rate of $7 for adults and $6 for children (available to residents only – no guest passes). Manager Smith also noted that at the moment the pool would only be operational Friday, Saturday, and Sunday, although this is subject to change. Upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was adopted with a vote of 4 to 1:

> **RESOLVED:** Borough Council approved Resolution 2020-19 (2020 Seven Fields Town Park Pool Fees and Operation) outlining the resident fees and updated operating guidelines required to safely open the Town Park Pool during the COVID-19 pandemic.

Seven Fields 2020 Community Carnival
Manager Smith advised Council that Lisko Family Amusements is willing to participate in the Seven Fields 2020 Community Carnival as planned. All other vendors and entertainment are also willing to participate as planned. Manager Smith asked for Council's thoughts and input on moving forward with the execution of the Community Carnival in light of the COVID-19 pandemic. After a discussion regarding strategy and the precautions needed to be in place due to the COVID-19 pandemic (health screening, bathroom facilities, sanitation stations, etc.), Council agreed to continue with the Seven Fields 2020 Community Carnival. Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was adopted with a vote of 4 to 1:

> **RESOLVED:** Borough Council approved the decision to proceed with the Seven Fields 2020 Community Carnival with proper COVID-19 precautions in place.

2020 Seven Fields Beer and Wine Fest
Manager Smith asked Council to discuss moving forward with the 2020 Seven Fields Beer and Wine Fest to be held on July 18, 2020. Manager Smith advised that all vendors and entertainment are still willing to participate at this time, although due to the COVID-19 pandemic, a limit of 250 participants would have to be put in place in order to maintain the required social distancing. After some discussion, Council agreed to continue with the Beer and Wine Fest with the following restrictions in place: limit attendance to 250 (tickets only available for purchase online), event will be 3 hours instead of 6, health screening of patrons, and sanitation stations available. Upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was unanimously adopted:

> **RESOLVED:** Borough Council approved the decision move forward with the 2020 Seven Fields Beer and Wine Fest with proper COVID-19 restrictions and limited hours in place.

Seven Fields 2020 Food Truck Nights
Manager Smith asked Council to discuss holding the annual 2020 Food Truck Nights in August amid the COVID-19 pandemic. Manager Smith advised that at this time the entire area would need to be secured with construction fencing to be compliant with CDC

regulations. Upon a motion from Council President Regan-Koch and a second from Council Vice-President Servello, the following was unanimously adopted:

> **RESOLVED:** Borough Council approved the decision to hold the 2020 Seven Fields Food Truck Nights in August as planned.

2020 Seven Fields Town Park Pool Staff

Manager Smith requested Borough Council's approval to hire the following as lifeguards for the 2020 Seven Fields Town Park Pool season:
Julia Lagnese (Assistant pool manager)
Sophia Cracraft
Matt Ellery
Lucas Bruns
Jonah Stofko
Luke Vittone

Upon a motion from Council President Regan-Koch and a second from Council Vice-President Servello, the following was unanimously adopted:

> **RESOLVED:** Borough Council approved the following to be hired as lifeguards for the 2020 Seven Fields Town Park Pool season: Julia Lagnese, Sophia Cracraft, Matt Ellery, Lucas Bruns, Jonah Stofko, Luke Vittone.

Amendment – Ordinance #5 (Solicitation in the Borough of Seven Fields)

Manager Smith asked Council to discuss the amendment of Ordinance #5 (Solicitation in the Borough of Seven Fields) to allow such things as ice cream trucks and food trucks outside of Food Truck Nights for a fee of $25 per two hours. After a brief discussion on the merits of an amendment, Council asked Solicitor Turnbull to draft an amendment addressing ice cream and food trucks outside of Food Truck Night for a nominal fee to be discussed and voted on at a later Council meeting.

Hot Spurs North Soccer – Seven Fields Soccer Field

Manager Smith requested Council's approval to allow Hot Spurs North Soccer organization to use the Seven Fields soccer field. Manager Smith directed Council's attention to an email from Hot Spurs North representative, Joseph Cassidy outlining how the soccer fields would be utilized by the group if permitted. Hot Spurs North Soccer would be making a $2,000 donation to the Borough as well as purchasing soccer nets and painting field lines. Council discussed how the repeated use of the soccer fields could potentially damage the fields, and agreed to allow the organization to use the soccer fields with a donation of $3,000, purchase of soccer nets, line painting and the understanding that if the fields need repaired after use, Hot Spurs North Soccer would be responsible for the cost of that repair. Upon a motion from Council President Regan-Koch, and a second from Council Member Trimble, the following was adopted with a vote of 4-1:

> **RESOLVED:** Borough Council approved the use of the Seven Fields soccer field by the Hot Spurs North Soccer organization with these inclusions: a donation of $3,000, purchase of nets, painting of lines, liable for cost of repairs to field if needed after use.

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Resolution 2020-20 (Seven Fields Planning Commission Appointment)

Manager Smith referred Council to an email from Angela Nickum expressing her desire to serve on the Seven Fields Planning Commission to fill the seat vacated by Sarah Karasack. Manager Smith requested Councils approval to appoint Angela Nickum to the Seven Fields Planning Commission with a term to expire December 31, 2021. Upon a motion from Council President Regan-Koch, and a second from Council Member Trotta, the following was unanimously adopted:

> **RESOLVED:** Borough Council appointed Angela Nickum to the Seven Fields Planning Commission with a term expiring on December 31, 2021.

Seven Fields Zoning Hearing Board Resignation

Upon a motion from Council President Regan-Koch, and a second from Council Member Trimble, Council accepted the resignation of David Bochna from his seat on the Seven Fields Zoning Hearing Board.

Upon a motion from Council President Regan-Koch and a second by Council Member Trimble, the meeting was adjourned at 7:25 p.m.

- Meeting Adjourned -

Borough Manager

Kimberly Regan-Koch
Council President

7/13/2020
Date Approved