

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
May 11, 2020**

Council President Kimberly Regan-Koch called the meeting to order at 6:30 pm. The May Council Meeting was held via Zoom due to the COVID-19 pandemic and the resulting social distancing regulations.

ROLL CALL:

Present: Council President Kimberly Regan-Koch, Council Vice President Dawn Servello, Council Member Dr. Michael Trotta, MD, Council Member Kevin Caridad, Ph. D., Council Member Brian Trimble, Treasurer Elaine Comunale, Mayor Michael Baer, Manager Thomas B. Smith, Engineer John Balewski, P.E Solicitor Megan Turnbull, Esq.

Absent: NONE

Council President Regan-Koch began the meeting with the Pledge of Allegiance.

PUBLIC PARTICIPATION: NONE

APPROVAL OF COUNCIL MINUTES FOR APRIL 13, 2020

After review and upon a motion made by Council President Regan-Koch and a second by Council Member Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the minutes of the April 13, 2020 meeting as presented.

MAYOR'S REPORT

Mayor Baer presented the April police report and noted that there were 33 incidents in Seven Fields for the time period of April 1st through April 30th with roughly 5 of those being traffic-related.

TREASURER'S REPORT

Treasurer Comunale referred Council to the Accounts Payable List for May 2020. The grand total of the payables is \$316,639.15.00. After review and upon motion of Council President Regan-Koch and a second by Council Member Trimble, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List for May 2020.

Treasurer Comunale noted that the General Fund is \$1,267,576, the Total Capital Reserve Fund is \$398, and the Road Fund, Liquid Fuels and Sinking Fund total \$581,775.

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Fund Balances as of May 11, 2020

General Fund	\$1,267,576
Capital Reserve	\$ 398
Road Fund	\$ 136,968
Liquid Fuels	\$ 444,806
CD Program	\$ ----
Sinking Fund	\$ 2,961
TOTAL	\$1,852,710

Bond Liability \$725,000

Available for Operating and/or Capital Expenses \$1,052,683

LEGAL ISSUES: Solicitor Turnbull requested an Executive Session with Council Members to discuss pertinent legal issues and also to advise Council on the appeal filed by Club Leaf & Bean.

PLANNING ISSUES:

Borough Engineer Balewski advised Council of the ongoing storm/ground water issue being experienced at five homes on Covington Court. Manager Balewski advised Council that a pipe could be extended to the top of the hill to help alleviate the issue and directed them to a cost sheet detailing the scope and cost of the work suggested. At this time, Manager Smith told Council that the scope of work could be discussed further and in more detail in Executive Session. Upon a motion from Council President Regan-Koch and a second from Council Vice-President Servello, the following was adopted by a vote of 4 to 1:

RESOLVED: Borough Council approved the work needed to address storm/ground water issues on Covington Court in an amount not to exceed \$35k.

Engineer Balewski directed Council's attention to a letter from the developer of the Enclave at Highpoint detailing the request that Seven Fields take ownership of the 8-inch waterline, valves, and fire hydrants installed for the development. Engineer Balewski advised that he recommends the Borough take ownership at this time. Upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was unanimously adopted:

RESOLVED: Borough Council approved the decision to take ownership of the waterline, valves, and fire hydrants installed for the Enclave at Highpoint development.

Engineer Balewski also advised Council that paving in the Borough is planned to begin sometime in the next two weeks, dependent on weather conditions. The tentative streets to be paved are: Seven Fields Boulevard, Hillvue Drive, Bristol Drive, Highpointe Drive (subject to change). Engineer Balewski noted that the trench repair needed for the Covington Court Drainage Project would be included in the paving plan and would require a change order to do so.

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BOROUGH MANAGER'S REPORT

Resolution 2020-16 (Seven Fields 2020 Property Tax Filing Extension)

Manager Smith requested Council's approval of Resolution 2020 -16 (Seven Fields 2020 Property Tax Filing Extension) extending the 2020 Property Tax Face Value filing deadline until November 30, 2020. Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council approved Resolution 2020-16 (Seven Fields 2020 Property Tax Filing Extension) extending the 2020 Property Tax Face Value filing deadline until November 30, 2020.

Resolution 2020-17 (Borough of Seven Fields Declaration of Municipal Disaster Emergency)

Manager Smith requested Council's approval of Resolution 2020-17 (Borough of Seven Fields Declaration of Municipal Disaster Emergency) allowing the Borough of Seven Fields Declaration of Municipal Disaster Emergency to be extended for another 30 days. Upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was adopted with a vote of 4 to 1:

RESOLVED: Borough Council approved Resolution 2020-17 (Borough of Seven Fields Declaration of Municipal Disaster Emergency) allowing the Borough of Seven Fields Declaration of Municipal Disaster Emergency to be extended for another 30 days.

2020 DEP Safe Drinking Water Annual Fee

Manager Smith requested Council's approval to make payment for the 2020 DEP Safe Drinking Water Annual Fee in the amount of \$4,000. Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council approved payment of the 2020 DEP Safe Drinking Water Annual Fee in the amount of \$4,000.

2020 Seven Fields Town Park Pool Season

Manager Smith requested Council's approval to delay the opening of the Seven Fields Town Park Pool for the 2020 summer season until July 1st allowing the Borough time to fully comply with the COVID-19 Health Mandates. Manager Smith advised that the Borough will continually monitor all CDC & State requirements to ensure a safe opening on July 1st and that all residents who purchased pool passes during the April Pre-Sale event will be issued arefund. After some discussion and upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was adopted with a vote of 4 to 1:

RESOLVED: Borough Council approved the decision to delay the opening of the Seven Fields Town Park Pool for the 2020 season until July 1, 2020 to fully comply with COVID-19 Health Mandates.

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EXECUTIVE SESSION

Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the meeting was adjourned to Executive Session to discuss legal matters at 7:06 p.m.

Upon a motion from Council President Regan-Koch and a second by Council Member Trimble, the meeting resumed regular session at 7:43 p.m.

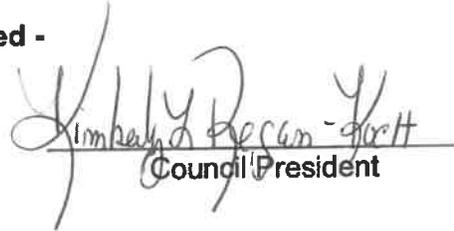
Council President Regan-Koch made a motion to hire an outside Engineering firm to evaluate storm water drainage on Covington Court. This motion died due to lack of a second.

Upon a motion from Council President Regan-Koch and a second by Council Member Trotta, the meeting was adjourned at 7:48 p.m.

- Meeting Adjourned -



Borough Manager



Council President

6/8/2020

Date Approved