

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
March 23, 2020**

Council President Kimberly Regan-Koch called the meeting to order at 6:30 pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

ROLL CALL:

Present: Council President Kimberly Regan-Koch, Council Vice President Dawn Servello, Council Member Dr. Michael Trotta, MD, Council Member Kevin Caridad, Ph. D., Council Member Brian Trimble, Manager Thomas B. Smith, P.E Solicitor Megan Turnbull, Esq.

Absent: Treasurer Elaine Comunale, Mayor Michael Baer, Engineer John Balewski

Council President Regan-Koch began the meeting with the Pledge of Allegiance.

PUBLIC PARTICIPATION: NONE

TREASURER'S REPORT

In Treasurer Comunale's absence, Manager Smith referred Council to the Accounts Payable List for March 1st – 16th 2020. The grand total of the payables is \$112,866.31. After review and upon motion of Council Member Trotta and a second by Council President Regan-Koch, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List for March 1st – 16th 2020.

LEGAL ISSUES:

Solicitor Turnbull advised Council that it would be appropriate to consider a motion to either approve or reject an approval for the Conditional Use Application of Club Leaf & Bean to operate a "retail business establishment" consistent and together with the attached Findings of Fact and Conclusions of Law for the sale of cigar related products to the general public, subject to the following conditions, making it a conditional approval and not one of general applicability.

1. Consistent with the Ordinance, the establishment must be fully open to the general public whenever any business is conducted at the Property.

2. The occasional closing of the business for "by invitation only" or similar events is permitted but those shall be of limited duration and frequency.

3. The establishment must close during hours consistent with other retail business establishments. This would require the establishment to close at 2 AM and reopen no earlier than 6 AM.

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
March 23, 2020**

4. Pursuant to current State and Federal law, no banned/illegal substances shall be used, sold or distributed on the premises.

5. Pursuant to EEOC laws and requirements, neither employees nor members, if any, shall be discriminated against on the basis of the person's race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age (40 or older), disability or genetic information.

6. Smoking shall be restricted to the interior of the Property and none shall occur outside the business. Signs shall be posted which state that requirement.

7. Applicant may set aside part of its establishment to be reserved or used by select individuals or groups but that area is to be clearly labeled on Applicant's construction drawings and must, as determined by the Borough's code enforcement officer make up a clearly incidental and subordinate part of Applicant's facility.

8. No alcoholic beverages shall be brought onto or consumed at the establishment unless an employee is present.

9. The retail portion of this establishment shall stay in place with its approved hours for as long as the establishment is in business at this location.

After a brief discussion and upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was adopted with a 4-1 vote:

RESOLVED: Borough Council approved Club Leaf & Bean's Conditional Use Application to operate a "retail business establishment" in Seven Fields contingent upon nine (9) conditions as outlined in The Findings of Facts, Conclusions of Law and Decision as provided by Solicitor Turnbull.

BOROUGH MANAGER'S REPORT

Resolution 2020-14 (Borough of Seven Fields Declaration of Municipal Disaster Emergency)

Manager Smith requested Council's approval of Resolution 2020-14 (Borough of Seven Fields Declaration of Municipal Disaster Emergency). Manager Smith advised Council that the declaration was necessary to provide the Borough with the necessary flexibility and tools to address unexpected operational contingencies for the next thirty (30) days due to the COVID-19 pandemic. Upon a motion from Council President Regan-Koch and a second from Council Vice President Servello, the following was unanimously adopted:

RESOLVED: Borough Council approved Resolution 2020-14 (Borough of Seven Fields Declaration of Municipal Disaster Emergency).

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
March 23, 2020**

Seven Fields Employment and Separation and General Release Agreement

Manager Smith asked for Council's approval of the Seven Fields Employment and Separation and General Release Agreement for the Seven Fields Public Works Supervisor. After a brief discussion and upon a motion from Council President Regan-Koch and a second from Council Vice President Servello the following was unanimously adopted:

RESOLVED: Borough Council approved the Seven Fields Employment and Separation and General Release Agreement for the Seven Fields Public Works Supervisor.

Seven Fields Public Works Laborers

Manager Smith requested Council's approval of the hiring of David VanAtta and Brandon Croney as Seven Fields Public Works Laborers effective March 23, 2020. Upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was unanimously adopted:

RESOLVED: Borough Council approved the hiring of David VanAtta and Brandon Croney as Seven Fields Public Works Laborers effective March 23, 2020.

Seven Fields Town Park Pool Pre-Sale

Manager Smith advised Council that the Seven Fields Town Park Pool Pre-Sale will be held on April 18th & 19th and April 25th & 26th. Manager Smith also advised Council that in light of the ongoing COVID-19 pandemic, that the pre-sale will be held online to limit the risk of exposure to Seven Fields Residents.

Seven Fields Town Park Pool Manager

Manager Smith requested Council's approval to hire the returning Seven Fields Town Park Pool Manager, Anthony Buzard for the 2020 season. Upon a motion by Council President Regan-Koch and a second from Council Member Trotta the following was unanimously adopted:

RESOLVED: Borough Council approved the hiring of returning Seven Fields Town Park Pool Manager, Anthony Buzard for the 2020 season.

Seven Fields Town Park Assistant Pool Manager

Manager Smith requested Council's approval to hire the returning Seven Fields Town Park Assistant Pool Manager, Maria Lydon for the 2020 season. Upon a motion by Council President Regan-Koch and a second from Council Vice President Servello the following was unanimously adopted:

RESOLVED: Borough Council approved the hiring of returning Seven Fields Town Park Assistant Pool Manager, Maria Lydon for the 2020 season.

Upon a motion from Council President Regan-Koch and a second by Council Member Trotta, the meeting was adjourned at 7:00 p.m.

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
March 23, 2020**

- Meeting Adjourned -



Borough Manager



Council President

4/13/2020

Date Approved