

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
March 9, 2020**

Council President Kimberly Regan-Koch called the meeting to order at 6:30 pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

ROLL CALL:

Present: Council President Kimberly Regan-Koch, Council Vice President Dawn Servello, Council Member Dr. Michael Trotta, MD, Council Member Kevin Caridad, Ph. D., Council Member Brian Trimble, Treasurer Elaine Comunale, Manager Thomas B. Smith, Engineer John Balewski, P.E Solicitor Megan Turnbull, Esq.

Absent: Mayor Michael Baer

Council President Regan-Koch began the meeting with the Pledge of Allegiance.

PUBLIC PARTICIPATION: NONE

APPROVAL OF COUNCIL MINUTES FOR FEBRUARY 10, 2020 & FEBRUARY 24, 2020

After review and upon a motion made by Council President Regan-Koch and a second by Council Member Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the minutes of the February 10, 2020 & February 24, 2020 meetings as presented.

MAYOR'S REPORT

In Mayor Baer's absence, Manager Smith presented the February police report and noted that there were 86 incidents in Seven Fields for the time period of February 1st through February 29th with roughly 20 of those being traffic-related.

TREASURER'S REPORT

Treasurer Comunale referred Council to the Accounts Payable List for March 2020. The grand total of the payables is \$249,354.63. After review and upon motion of Council Member Trotta and a second by Council Member Trimble, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List for March 2020.

Treasurer Comunale noted that the General Fund is \$1,148,478, the Total Capital Reserve Fund is \$4,348, and the Road Fund, Liquid Fuels and Sinking Fund total \$583,478.

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Fund Balances as of March 9, 2020

General Fund	\$1,148,478
Capital Reserve	\$ 4,348
Road Fund	\$ 136,670
Liquid Fuels	\$ 443,847
CD Program	\$ -----
Sinking Fund	\$ 2,961
TOTAL	\$1,635,616

Bond Liability \$725,000

Available for Operating and/or Capital Expenses \$937,558

LEGAL ISSUES: NONE

PLANNING ISSUES:

Borough Engineer Balewski advised Council that an updated site plan for the Guardian Storage Facility was presented to the Planning Commission at their meeting on March 3, 2020. The new site plan was submitted to remove open space shown on the plan. The open space was included in error in Guardian's original submittal. Removing this open space and resubmitting corrected plans is the proper procedure and Engineer Balewski recommended approval, as did the Planning Commission. After brief discussion and upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council approved the submittal of new site plans for the Guardian Storage Facility as presented.

Engineer Balewski also noted that the exterior renovations on the Seven Fields Community Center would begin next week. The Seven Fields Public Works Department has replaced all of the windows and the building is now ready for the exterior to be stripped and work can be started.

BOROUGH MANAGER'S REPORT

Seven Fields Zoning Updates

Manager Smith advised Council that they will need to refer to the Planning Commission the following zoning items to be amended and/or added to the Seven Fields Zoning Ordinance: Group Care Homes, Boarding Houses, Personal Care Homes, Short-term Lodging Accommodations (Airbnb), Medical Marijuana, and Bees (apiaries.) Manager Smith told Council that these items were discussed at length during the Planning Commission Meeting held on March 3, 2020 and were received and welcome by the Planning Commission members. The next step will be taken at April's meeting to decide on the language of the amendments for the Planning Commission's review, then to be formally approved by Borough Council at May's Council Meeting.

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2020 Seven Fields Liquid Fuels Allocation

Manager Smith advised Council that the 2020 Liquid Fuels Allocation had been received by the Borough in the amount of \$89,167.71, a decrease of \$2,449.86 from the allocation received in 2019.

2020 Seven Fields/Cranberry Township Traffic Signal Maintenance Agreement

Manager Smith requested Council's approval of payment to Cranberry Township for traffic signal maintenance in the amount of \$8,632.50 for 2020. Manager Smith noted that the 2020 Budget allocated \$8,630.00 for this expenditure. Outside third-party contractors were explored, but due to recent upgrades to our traffic signals syncing them with other municipalities along the State 228 corridor, that might create traffic issues. Upon a motion from Council President Regan-Koch and a second from Council Member Caridad, the following was unanimously adopted:

RESOLVED: Borough Council approved payment to Cranberry Township for traffic signal maintenance in the amount of \$8,632.50 for 2020.

Seven Fields 2020-21 PA COSTARS Road Salt Program Participation

Manager Smith asked for Council's approval to submit the Borough's 2020-21 COSTARS Salt Contract Participation Agreement. Manager Smith advised Council that Seven Fields would be sourcing all salt through COSTARS for the 2020-21 winter season as the COSTARS cost is lower than SHACOG. Upon a motion from Council President Regan-Koch and a second from Council Member Trotta, the following was unanimously adopted:

RESOLVED: Borough Council approved Seven Fields' submittal of the 2020-21 COSTARS Salt Contract Participation Agreement.

Upon a motion from Council President Regan-Koch and a second by Council Member Trimble, the meeting was adjourned to executive session to discuss personnel matters at 6:40 p.m.

EXECUTIVE SESSION

Seven Fields Public Works Department – Personnel

Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, Council accepted the resignation of Seven Fields Public Works Supervisor, Bret Cole, effective March 4, 2020.

Upon a motion from Council President Regan-Koch and a second by Council Member Trimble, the meeting was adjourned at 6:55 p.m.



Borough Manager

- Meeting Adjourned -



Council President



Date Approved