

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
February 10, 2020**

Council President Kimberly Regan-Koch called the meeting to order at 7:38 pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

ROLL CALL:

Present: Council President Kimberly Regan-Koch, Council Vice-President Dawn Servello, Council Member Dr. Michael Trotta, MD, Council Member Kevin Caridad, Ph. D., Council Member Brian Trimble, Treasurer Elaine Comunale, Mayor Michael Baer, Manager Thomas B. Smith, Engineer John Balewski, P.E Solicitor Megan Turnbull, Esq.,

Absent: NONE

Council President Regan-Koch began the meeting with the Pledge of Allegiance.

PUBLIC PARTICIPATION: NONE

APPROVAL OF COUNCIL MINUTES FOR JANUARY 13, 2020

After review and upon a motion made by Council President Regan-Koch and a second by Council Member Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the minutes of the January 13, 2020 meetings as presented.

MAYOR'S REPORT

Mayor Baer presented the January police report and noted that there were 88 incidents in Seven Fields for the time period of January 1st through January 31st, with roughly 22 of those being traffic-related.

TREASURER'S REPORT

Treasurer Comunale referred Council to the Accounts Payable List for February 2020. The grand total of the payables is \$218,764.70. After review and upon motion of Council Member Trotta and a second by Council Member Trimble, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List for February 2020.

Treasurer Comunale noted that the General Fund is \$1,128,627, the Total Capital Reserve Fund is \$13,244, and the Road Fund, Liquid Fuels and Sinking Fund total \$493,745.

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Fund Balances as of January 13, 2020

General Fund	\$1,128,627
Capital Reserve	\$ 13,244
Road Fund	\$ 136,513
Liquid Fuels	\$ 354,271
CD Program	\$ ----
Sinking Fund	\$ 2,961
TOTAL	\$1,635,616

Bond Liability \$725,000

Available for Operating and/or Capital Expenses \$926,614

LEGAL ISSUES:

Solicitor Turnbull requested Council move to Executive Session at the conclusion of the regular Council Meeting to discuss potential legal issues.

PLANNING ISSUES: NONE

BOROUGH MANAGER'S REPORT

Ordinance #46 (Amendment – Highpointe Drive On-Street Parking)

Manager Smith requested Council's approval of an amendment to Ordinance #46 (Parking and Operation of Motor Vehicles) restricting all on-street parking on Highpointe Drive. Upon a motion from Council Member Trotta and a second from Council President Regan-Koch, the following was unanimously adopted:

RESOLVED: Borough Council approved the amendment to Ordinance #46 (Parking and Operation of Motor Vehicles) restricting all on-street parking on Highpointe Drive.

Seven Fields Monument Signs Illumination

Manager Smith referred Council to a spreadsheet outlining the cost of illumination of five (5) Seven Fields Monument Signs at a cost of approximately \$27k. The 2020 General Fund Budget allocated \$32k for this expenditure. Upon a motion from Council President Regan-Koch and a second from Council Vice-President Servello, the following was unanimously adopted:

RESOLVED: Borough Council approved the illumination of five (5) Seven Fields Monument Signs at a cost of approximately \$27k.

Seven Fields Community Center Windows

Manager Smith referred Council to a quote from Pella Windows in the amount of \$4,525 for the replacement of the windows at the Seven Fields Community Center as part of its renovations. Manager Smith advised Council that the windows would be installed by the Public Works Department and will be paid for from the \$100k budgeted in the General Fund Capital Reserve Budget. Manager Smith advised Council that they would need to officially approve the purchase of the windows. Upon a motion from Council President Regan-Koch and a second from Council Member Caridad, the following was unanimously adopted:

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RESOLVED: Borough Council approved the quote from Pella Windows in the amount of \$4,525 for the replacement of the windows at the Seven Fields Community Center.

Seven Fields/228 Group Access and Maintenance Agreement

Manager Smith referred Council to an agreement drafted by Solicitor Turnbull allowing the Seven Fields Public Works Department to gain access to an existing light pole near Carlucci's in order to install lighting equipment necessary for the illumination of the Welcome to Seven Fields Sign located there. Manager Smith advised that the agreement had already been executed by the 228 Group representative, Steve Duckworth. Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council approved and executed the Seven Fields/228 Group Access and Maintenance Agreement.

Seven Fields Community Center Exterior Renovations

Manager Smith advised Council that bids were received on Friday, February 7, 2020 for the Seven Fields Community Center Exterior Renovations. The lowest bid was submitted by Maxim Construction in the amount of \$78k. The 2020 General Fund Capital Reserve Budget allocated \$100k for this expenditure. Manager Smith requested Council formally award the contract for the Seven Fields Community Center Exterior Renovations to Maxim Construction. Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council awarded the contract for the Seven Fields Community Center Exterior Renovations to Maxim Construction.

Seven Fields 2020 Road Resurfacing Program

Manager Smith advised Council that bids were received on Friday, February 7, 2020 for the Seven Fields 2020 Road Resurfacing Program. The lowest bid was submitted by A. Liberoni, Inc. in the amount of \$208,738.29. The 2020 General Fund Capital Reserve Budget allocated \$225k for this expenditure. Manager Smith requested Council formally award the contract for the Seven Fields 2020 Road Resurfacing Program to A. Liberoni Inc. Upon a motion from Council President Regan-Koch and a second from Council Member Caridad, the following was unanimously adopted:

RESOLVED: Borough Council awarded the contract for the Seven Fields 2020 Road Resurfacing Program to A. Liberoni Inc.

2020 AAFD Worker's Compensation

Manager Smith requested Council's approval of the 2020 Adams Area Fire District Worker's Compensation payment in the amount of \$5,509.66. Manager Smith noted that this a reduction from the 2019 payment which was \$6,154. Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council approved the 2020 Adams Area Fire District Worker's Compensation payment in the amount of \$5,509.66.

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Seven Fields Emergency Management Coordinator

Manager Smith requested Council's approval to appoint Robert Womer as the Emergency Management Coordinator for Seven Fields with a \$1,200 annual stipend as part of his position. Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was unanimously adopted:

RESOLVED: Borough Council approved the appointment of Robert Womer to the Seven Fields Emergency Management Coordinator position.

Upon a motion from Council President Regan-Koch and a second by Council Vice-President Servello, the meeting was adjourned to executive session to discuss potential legal issues at 7:52 p.m.

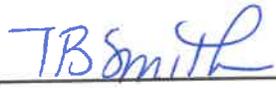
EXECUTIVE SESSION

After discussion and upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was adopted with a vote of 4 -1:

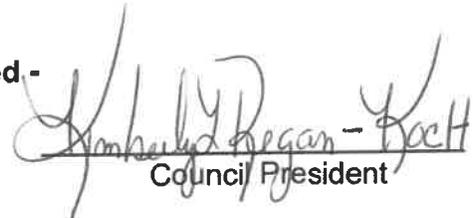
RESOLVED: Borough Council authorized Manager Smith and Solicitor Turnbull to utilize legal services of a law firm specializing in Land-Use Law to address the Club Leaf & Bean Conditional Use Application.

Upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the meeting was adjourned at 8:11 p.m.

- Meeting Adjourned -



Borough Manager



Council President



Date Approved