

**BOROUGH OF SEVEN FIELDS  
COUNCIL MEETING  
January 6, 2020**

Mayor Michael Baer called the meeting to order at 6:33 pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

**ROLL CALL:**

**Present:** Council Member Dawn Servello, Council Member Dr. Michael Trotta, MD, Council Member Kim Regan-Koch, Council Member Brian Trimble, Council Member Kevin Caridad, Ph.D., Mayor Michael Baer, Manager Thomas B. Smith, Engineer John Balewski, P.E., Solicitor Amanda Jewell, Esq.

**Absent:** Treasurer Elaine Comunale, Solicitor Megan Turnbull, Esq.

Mayor Baer began the meeting with the Pledge of Allegiance.

**Swearing in of Council Members:** Mayor Baer swore in elected officials Dawn Servello and Dr. Michael Trotta, MD.

**Nominations for President:** Mayor Michael Baer opened the floor to accept nominations for Council President.

Council Member Dawn Servello nominated Council Member Kim Regan-Koch for President.

Council Member Kevin Caridad, Ph.D. nominated Dr. Michael Trotta, MD for president.

**Election for President**

Council Member Kim Regan-Koch:

Votes received: 3

Council Member Dr. Michael Trotta, MD:

Votes received: 1

**RESOLVED:** Council Member Regan-Koch was elected as Council President with the majority vote.

Mayor Baer turned the meeting over to Council President Regan-Koch.

**Nominations for Vice-President**

Council President Regan-Koch opened the floor to accept nominations for Council Vice-President. Council President Regan-Koch nominated Council Member Dawn Servello for Vice-President with a second from Council Member Trimble. The motion carried.

**RESOLVED:** Council Member Servello was elected as Council Vice-President.

**Nominations for Council Chairman Pro-Tem**

Council President Regan-Koch opened the floor to accept nominations for Council Chairman Pro-Tem.

Council Vice-President Servello nominated Council Member Dr. Michael Trotta, MD for Council Chairman Pro-Tem with a second from Council Member Trimble. The motion carried.

**RESOLVED:** Council Member Dr. Michael Trotta, MD was elected as Council Chairman Pro-Tem.

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**BOROUGH MANAGER'S REPORT**

**Resolution 2020-1 (Borough Manager/Secretary/Zoning Officer/EC/SF Police Administrator-Thomas B. Smith)**

**Resolution 2020-2 (Treasurer – Elaine Comunale)**

**Resolution 2020-3 (Solicitor – Megan M. Turnbull)**

**Resolution 2020-4 (Borough Engineer – Mackin Engineering Company)**

**Resolution 2020-5 (Borough Traffic Engineer – Mackin Engineering Company)**

**Resolution 2020-6 (Residential Building Inspector– Middle Department Inspection Agency)**

**Resolution 2020-7 (Commercial Building Inspector-Middle Department Inspection Agency)**

**Resolution 2020-8 (Tax Collector & Commission – Patty Hohman)**

**Resolution 2020-9 (Depository Accounts)**

**Resolution 2020-10 (Official Newspaper/Legal Ads – Butler Eagle)**

**Resolution 2020-11 (Assistant Secretary – David Kruse)**

**Resolution 2020-12 (Emergency Management Coordinator – David Baird):**

Manager Smith referred Council to the Resolutions noted above, outlining the routine appointments for 2020. After brief discussion and upon motion from Council President Regan-Koch and a second from Council Vice-President Servello, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved Resolutions 2020-1 through 2020-12 as presented.

**Authorized Signatures for Borough Financial Accounts**

After review and a brief discussion and upon a motion from Council President Regan-Koch and a second from Council Member Trimble, the following was unanimously adopted:

**RESOLVED:** Borough Council authorized that two signatures are required for each check issued by the Borough, and that Council President Regan-Koch, Council President Servello, Council Member Trotta, and Borough Manager Smith are authorized signatories for the Borough's financial accounts.

**Seven Fields Borough Manager Employment Agreement**

After review and upon a motion from Council President Regan-Koch and a second from Council Vice-President Servello, the following was unanimously adopted:

**RESOLVED:** Borough Council approved the 2020 Seven Fields Borough Manager Employment Agreement for Borough Manager, Thomas Smith.

Upon a motion from Council President Regan-Koch and a second from Council Member Trotta the meeting was adjourned at 6:44 p.m.

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\_\_\_\_\_  
Borough Manager

1/13/2020  
\_\_\_\_\_  
Date Approved

- Meeting Adjourned -

  
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Council President