

January 2019

Dear Seven Fields Borough Resident:

We are pleased to inform you that Vogel Disposal Service, Inc. has been awarded the contract to provide solid waste and recycling collection to the residents of the Borough of Seven Fields. The new contract is for five (5) years effective January 1, 2018 through December 31, 2022. **Service under this contract is mandatory for all residents.**

We extend a welcome to all new and current customers. We are a local family-owned company which has been proudly serving area residents for over 60 years. Our Customer Service Dept. is available Monday through Friday 8am-5pm. You may call 724-625-1511 choosing option 1 or send an email to customerservice@vogeldisposal.com or visit www.vogeldisposal.com.

Please read and keep this NEW UPDATED guidelines. Landlords, please ensure that your tenants get a copy so they are informed.

CURB SERVICE: Solid waste collection of up to five (5) 30-gallon containers or ten (10) 30-gallon disposable plastic bags and one (1) bulk item per week plus unlimited recycling collection which will be collected every week on the same day as solid waste. Place your solid waste and recyclables at the curb after 6 p.m. the night before your scheduled collection day. Service includes two (2) "bulk/clean up days" per year, one (1) in Spring and one (1) in October. Enclosed is information outlining how to prepare your recyclables.

RATE:

<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
\$19.70/mo.	\$20.00/mo.	\$20.30/mo.	\$20.50/mo.
\$59.10/qtr.	\$60.00/qtr.	\$60.90/qtr.	\$61.50/qtr.

Residents will be billed every 3 months in advance of the service period. Price is for once a week collection of solid waste and recycling plus one (1) bulk item per week per individual residential unit.



OPTIONAL CART SERVICE: We have 35-gal., 64-gal., and 95-gal. trash carts available for an additional \$1.00 per cart per month. 95 gal. trash cart service would allow a cart **plus** up to six (6) 30-gallon bags placed beside it.

Recycle carts are also available at an additional \$2.00 per cart per month.

Carts must be provided by Vogel Disposal; no other carts will be accepted.

COLLECTION DAY: Your collection day will be Friday.

We offer waste removal services for any size job. Roll-off dumpsters for special clean-up or remodeling projects with boxes ranging from 10 yards to 30 yards in capacity plus commercial service with containers ranging from 2 yards to 8 yards. Please call our Customer Service Department (option # 1) for additional information.

We appreciate the opportunity to provide prompt, reliable service for you.

Very truly yours,

VOGEL DISPOSAL SERVICE, INC.

Douglas Vogel

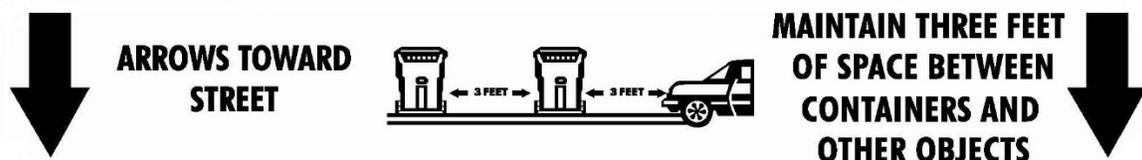
Douglas Vogel
Vice President

SEVEN FIELDS BOROUGH IMPORTANT GUIDELINES

CURB SERVICE: Place your solid waste and recyclables at the curb after 6 pm the night before your scheduled collection day. Garbage containers must be within five (5) feet of the roadway. *(In accordance to Seven Fields Borough Ordinance #19 - Section 3: Standards and Regulations for Storage: "Residents may not place garbage receptacles at curb earlier than 6:00 p.m. on day prior to scheduled pick up. Residents must retrieve receptacles by 7:00 p.m. on the day of pick up")*. Please check your Borough newsletters, Vogel Disposal website, and bills for future scheduled clean up days. **A container will be placed behind the Borough building at 2200 Garden Drive for residents to use as an additional recyclable drop-off site.**

Containers should be watertight with tight fitting covers and handles. Each container or plastic bag cannot exceed 30 gallons in size or 40 pounds in weight. **DO NOT USE GROCERY BAGS, PAPER BAGS, CARDBOARD BOXES OR 55-GALLON DRUMS AS GARBAGE RECEPTACLES.** Any items placed out in this manner will not be collected. We assume no liability for replacement of containers or lids.

IDENTIFICATION: Clearly identify your street number on your mailbox or some type of permanent marker near the road. If this is not possible, please put your street number on your personal garbage containers. It's important to make the containers visible to the driver. In winter months, please remove snow from the area where you will place your containers and have a reasonably clear approach path to the containers both for the vehicle and the driver. Also, make sure lids are closed to protect against rain and snow collecting inside causing items to freeze to the bottom of containers. Drivers will not reach into a cart or can to remove items that have become frozen to the bottom; therefore, it is recommended you use garbage bags. If the bag is not clearly visible to the driver, service may not be provided.



ITEMS THAT WILL BE PICKED UP AT THE CURB WITH NORMAL WEEKLY SERVICE:

- ✓ Household Solid Waste - Includes garbage, refuse, rubbish, including but not limited to, all table and kitchen refuse and waste, cans or containers, broken dishes, glass, and paper containers in which such material may be wrapped and cold ashes.
- ✓ (1) Bulk small household item weighing less than 20 lbs. e.g. lamp, plastic chair, large toy, etc.
- ✓ (1) tied bundle or bag of hedge cuttings weighing less than 40 lbs.
- ✓ (1) Christmas tree
- ✓ Recyclables – See Recycling guidelines on page 4

ITEMS INCLUDED IN THE SPRING AND FALL BULK/CLEAN UP DAYS (including, but not limited to):

- ✓ Bulky Waste (large items of solid waste): Appliances, household furniture/furnishings, large auto parts, branches/trees, items which require special handling due to size, shape or weight, including but not limited to any item of waste heavier than fifty (50) pounds in weight or greater than four (4) feet in any dimension. (Water heaters and softeners must be emptied of salt, liquids and other chemicals)
- ✓ Carpets, rugs and padding must be cut in sections no longer than 48" in length and securely rolled and tied weighing under 40 lbs.
- ✓ Mattress/box springs: for our worker's protection, wrap items in plastic and tape securely closed with duct or packing tape to prevent any possible exposure to infectious pests such as bedbugs, fleas, etc.

If you want to dispose of these items and can't wait for the bulk/clean up dates contact Customer Service to schedule a special pick up for an additional fee.

ITEMS THAT WILL NOT BE PICKED UP THROUGH RESIDENTIAL SERVICE (including, but not limited to):

These items will be accepted if placed in a roll-off dumpster. Please call Customer Service for sizes and rates.

- ✓ Large building materials, refuse caused by repairs, remodeling, demolition and/or construction of any structures.
- ✓ Paving materials, stones, sand, dirt, sod, concrete, 55-gl drums, grease drums and large vehicle parts.
- ✓ Bushes, shrubs & other vegetation with soil attached to root system, tree trunks or tree limbs more than 3" in diameter.

ITEMS NOT ACCEPTED AND WILL NOT BE PICKED UP State Regulations prevent us from accepting the following:

- ✓ All tires, all batteries, all asbestos, and any devices containing mercury such as thermostats.
- ✓ All liquids—paints, solvent, oil, gas, kerosene, antifreeze, pesticide/herbicide and other chemicals such as pool chemicals.
- ✓ Electronic waste: items including but not limited to TV's and computers including desktop, laptop, tablet, E-readers and peripherals including monitor, keyboard, mouse, printer etc. Any device capable of receiving and displaying television or video programming. For more information on disposal of E-Waste refer to www.recyclebutler.us.
- ✓ Pressurized items such as propane/oxygen tanks, gun ammunition, explosives, fireworks or any material that may be considered hazardous, volatile, radioactive, infectious or toxic including flammable liquids.

We recommend recycling electronics such as cell phones, game consoles; batteries, hazardous chemicals and lamps (fluorescent & CFL bulbs). See www.dep.pa.gov, www.lamprecycle.org or contact ECSR at 1-866-815-0016.

Items *NOT* included in the contract and will *NOT* be picked up with curbside service, but can be accepted if placed in Roll-off dumpsters. For sizes and pricing call Customer Service.

- ✓ Paving materials, stones, rocks, sand, dirt, broken concrete, sod, bushes, shrubs or other vegetation with earth or soil attached to root system; tree limbs over 36" in length metal 55 gallon drums, concrete washtubs
- ✓ Building materials and refuse caused by repairs, alterations, remodeling, demolition and/or construction waste from buildings and other structures

NEEDLES and SHARP OBJECTS: Help us prevent needle sticks to our employees. Place all needles, syringes and lancets, in a hard-plastic container with a tight-fitting lid taped shut. Place with your regular trash *NOT* the recycling. Wrap all sharp objects, such as broken glass or sharp metal, in heavy paper and tape shut. ***Please protect our refuse workers!***

MISSED PICK-UP: All requests for missed collection must be made within 24-hours of collection day.

HOLIDAYS: We observe the following holidays on the days on which they fall. **Our business is closed on:**

New Year's Day Memorial Day Independence Day Labor Day Thanksgiving Day Christmas Day

The only time your collection will be delayed to Saturday is when a holiday stated above falls on a weekday.

WE DO COLLECT ON: Martin Luther King Jr. President's Day Columbus Day Veterans Day

PRIVATE DRIVES: The owner(s) of private road(s) or driveway(s) are required to sign a waiver of damages provided by Vogel holding harmless the municipality and Vogel for any damage that may occur on the private road(s) or driveway(s) during solid waste and recycling collection.

BILLING: All accounts will be invoiced on a 3-month basis and collected in advance of service rendered. Payment must be received in our office by the due dates below or a late charge will be added to any account remaining unpaid. Accounts not paid by the due date will receive a late notice. If payment is not made within the time specified in the reminder, all disposal services will be discontinued until we receive payment in full. *A minimum \$35.00 service fee is charged for any payment not honored by the institution upon which it is drawn.*

Due Dates: **December 31** For services in January, February, March **June 30** For services in July, August, Sept
 March 31 For services in April, May, June **Sept 30** For services in Oct, Nov, Dec

AUTOMATIC BILL PAYMENT is available at no charge; enroll to use a bank account for Electronic Funds Transfer (EFT) or a credit/debit card to automatically pay your account balance with every billing cycle. To enroll, print the form from our website.

SERVICE AND MOVING CHANGES: Please notify our office at least two weeks in advance if you are moving. If you have cart service, we will need to schedule cart removal. If you are going to have more trash than normal or large, bulky items when you are moving, please contact Customer Service so that special collection arrangements can be made.

PRINT A COLLECTION CALENDAR: Go to our website, www.vogeldisposal.com, click on "PRINT A SCHEDULE" in the top right corner and follow the instructions.



WE DO NOT ACCEPT RECYCLABLES MIXED WITH GARBAGE.
WE DO NOT ACCEPT WET PAPER OR CARDBOARD.

WE WILL NOT ACCEPT RECYCLABLES IN PLASTIC BAGS!
ALL RECYCLABLES MUST BE LOOSE AND UNBUNDLED

Pressurized containers, propane & oxygen containers should be reused by returning them to a filling station or oxygen supply company.

EMPTY single use containers MUST go into the trash.

PLEASE, for safety reasons they must be EMPTY.



RECYCLING GUIDELINES			
MATERIAL	ACCEPTED	<u>NOT</u> ACCEPTED	HOW TO PREPARE MATERIALS
EMPTY Metal Cans	EMPTY Food and beverage cans, empty paint cans, aerosol cans, clean/empty aluminum foil trays	cans containing food, clothes hangers, scrap metal, screws, nails, toys, lawn furniture, aluminum siding FOR SAFETY REASONS All sizes of pressurized gas containers cannot be accepted.	If possible, rinse cans. Please push lid down inside of can. Crush if space is needed.
EMPTY Plastics (PET, HDPE)	clear and green plastic soda bottles, Milk and water jugs, Liquid detergent, bleach and softener bottles, hair care bottles, empty paint cans	Polystyrene (cups & plates), styrofoam peanuts & blocks, plastic plant pots, foam plastic egg cartons, plastic wrap, bubble wrap, plastic bags (loose or bundled), CD & DVD's, toys, lawn furniture	If possible, rinse. Crush if space is needed.
Paper & Newsprint	Newspapers, office, and computer paper, junk mail	gift-wrapping paper of any type, magazines, catalogs, phonebooks	paper can be placed in paper bags IF USING BIN, * DO NOT PLACE OUT ON WET DAYS!
Cardboard	Clean corrugated such as moving & shipping boxes e.g. TV, computer, large appliance, boxes, etc. including pressed cardboard cartons & paperboard boxes such as tissue boxes, cereal boxes, shoe boxes	milk cartons, juice boxes, take-out food containers, oily, soiled pizza boxes or contaminated cardboard*, styrofoam blocks, peanuts, bubble wrap	Flatten or break down into pieces no larger 4 feet. Place in, under or beside bins only on dry days. Otherwise, break down into small enough pieces to assure they won't become lodged when dumping the cart. Remove all packing materials such as styrofoam blocks, peanuts, & bubble wrap * DO NOT GET WET!