

BOROUGH OF SEVEN FIELDS

RESOLUTION 2018-25

A Resolution of the Borough of Seven Fields, Butler County, Commonwealth of Pennsylvania, establishing a Public Participation Policy.

WHEREAS, every Borough Council Meeting that is required by law to be open to the public shall include an opportunity for residents and taxpayers to be heard; and

WHEREAS, it is the sense of Council that rules applying to public participation should be established;

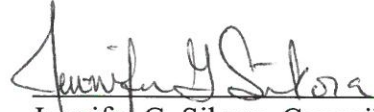
NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Seven Fields hereby establishes the following guidelines governing public meeting participation:

1. Sign-In Sheet. All persons attending the meeting or desiring to address Council shall complete the sign-in sheet available at the entrance to Borough Council Chambers before the meeting begins.
2. Public Comment.
 - a. A public comment will be held during each regularly scheduled Council meeting. The public shall be permitted to speak on any agenda matter prior to official action being taken once recognized by the Council President.
 - b. All questions should be directed to the Council President/Presiding Chair.
 - c. At the discretion of Council, additional comment periods may be permitted for non-agenda items.
 - d. Only residents and taxpayers of Seven Fields Borough have the right to address Council. All others desiring to address Council will be heard at the discretion of Council.
 - e. Each speaker during the public comment period is limited to a period not to exceed three (3) minutes.
 - f. Total public comment periods may be limited by Council to a total of thirty (30) minutes.
 - g. Persons who wish to be registered speaker at a public meeting must notify the Borough Manager via email or phone at least three (3) business days in advance of the public meeting to be specifically included on the agenda.
 - h. The Council President may rule out of order scandalous, impertinent, and redundant comment or any comment or conduct having the effect of disrupting or preventing the conduct of the business of the meeting.

3. Cell phones and other electronic devices shall be turned off or set to vibrate during all public meetings.
4. This Public Participation Policy shall be posted in Borough Council Chambers.

ATTEST:

BOROUGH OF SEVEN FIELDS



Jennifer G. Sikora, Council President



Thomas B. Smith, Borough Manager

10/22/2018
Date/Approved