

BOROUGH OF SEVEN FIELDS

2200 Garden Drive, Suite 100, Seven Fields, PA. 16046
Phone (724) 776-3090 Fax (724) 776-3082

Request for No-Lien Certification-PLEASE PRINT LEGIBLY

Person & Company Ordering: _____

Mailing Address: _____

Phone # (____) _____ Fax # (____) _____ E-Mail _____

Property Owner's Name: _____

Property Street Address: _____

Property Lot/Parcel Number: _____

Mortgage Company of Buyer: _____ Refinance? Yes / No

Closing Date? _____

Name of Buyer(s): _____

Instructions: This form must be completed and sent separately to the following:

- **Municipal Certification/Water Certification**: Borough of Seven Fields, 2200 Garden Drive, Suite 100, Seven Fields, PA 16046 (\$40 check payable to "Borough of Seven Fields") Phone: 724-776-3090 Fax: 724-776-3082 *\$70 due if received less than five business days before closing.
- **Property Tax Certification**: Patty Hohman, Tax Collector, 400 Hampton Court, Seven Fields, PA 16046 (\$40.00 check payable to "Patty Hohman") Phone: 724-252-2299, sevenfieldstax@gmail.com. If within 5 days of closing—Rush price-\$70.00.
- **Wage Tax Certification**: Berkheimer Associates, 103 South Duffy Road, Butler, PA 16001 (\$10 check payable to "Berkheimer Assoc.") Phone: 724-282-0377
- **Sewer Certification**: Breakneck Creek Regional Authority, PO Box 1180, Mars, PA. 16046-1180 (*\$30) check made payable to B.C.R.A. (faxed requests included). Phone: 724-625-1699; Fax: 724-538-8461
- **Other Utilities: Cable/Phone/Internet** - Armstrong Utilities (877-277-5711) or Consolidated Communications (724-443-9521). **Electric** - Penn Power (800-720-3600). **Gas** - Columbia (888-460-4332), Dominion Peoples (800-764-0111), TW Phillips (724-287-2751, or Equitable (800-654-6335). **Garbage** pick-up is contracted by the Borough with Vogel Disposal (724-625-1511).
- **Forest/Hillvue Homeowner's Association**- RJ Community Management Services Group, 4900 Perry Highway Building 1, Suite 300, Pittsburgh, PA 15229, Ph. 412-550-0003; **Brandywine Commons Homeowner's Association**-Community Management Community Group (Bob Pasko), 12300 Perry Highway, Suite 309, Wexford, PA 15090, Ph. 724-625-8095; **Castle Creek Homeowner's Association**- RJ Community Management Services Group, 4900 Perry Highway Building 1, Suite 300, Pittsburgh, PA 15229, Ph. 412-550-0003; **Hawthorne Commons Homeowner's Association**-Community Management Group (Bob Pasko), 12300 Perry Highway, Suite 309, Wexford, PA 15090, Ph. 724-625-8095.

*A self-addressed stamped envelope **MUST** also be enclosed with each request.

*No-lien certification requires 5 business days prior to closing for the \$40 fee—less than five business days a fee of **\$70** is imposed. Please plan accordingly to permit sufficient time for processing. The Borough of Seven Fields must receive notifications from the Real Estate Tax Collector and Earned Income Tax Collector before the Borough issues the Municipal No Lien Letter if previously occupied.

For Office Use Only:

Fee: Paid \$ _____ Check #: _____ Date Received: _____ Rec'd By: _____