

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
February 9, 2015**

Council President Jennifer Sikora called the meeting to order at 6:37pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Suite 100, Seven Fields, PA 16046.

Council President Sikora began the meeting with the Pledge of Allegiance.

ROLL CALL:

Present: Council President Jennifer Sikora, Council Vice President Jack Oakley, Council Member Robert Messina, Council Member Dr. Kevin Caridad, Council Member Dr. Michael Trotta, Mayor Victor Giannotta, Borough Treasurer Elaine Comunale, Borough Manager Thomas B. Smith, Attorney James Manolis, Engineer John Balewski

PUBLIC PARTICIPATION:

None

APPROVAL OF JANUARY 12, 2015 COUNCIL MINUTES

After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council accepted the Borough Council Minutes of the January 12, 2015 meeting, as submitted.

MAYOR'S REPORT

Mayor Giannotta referred everyone to the January 2015 police report acknowledging that it is a different format than what had been received previously. There were 69 incidents for the Borough and 6 citations written.

The Mayor is requesting more specific information be made available with regards to location when a citation is written. The current reporting format does not include this information and he feels it should be provided. Council Members Messina and Dr. Caridad agree that this information should be provided.

Council President Sikora suggested the Mayor meet with Chief McCombs to discuss the need for modifying the report and then perhaps meet quarterly for general discussion.

TREASURER'S REPORT

Treasurer Comunale referred Council Members to the Accounts Payable List dated February 9, 2015.

Council Member Messina questioned the \$20,000 deposit to Jeffrey Associates. Borough Manager Smith explained that this is a requirement for the agreement.

After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List, dated February 9, 2015.

Fund Balances as of February 9, 2015

General Fund	\$1,167,350
Capital Reserve	\$ 1,358
Road Fund	\$ 131,753
Liquid Fuels	\$ 271,107
CD Program	\$ ----
Sinking Fund	\$ 2,961
TOTAL	\$1,574,528

LEGAL ISSUES

Attorney Manolis had no issues for review or discussion.

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PLANNING ISSUES

Engineer Balewski reported that the paving bids for the 2015 road resurfacing project were opened today. The low bid was submitted by Youngblood Paving, Inc. at \$182,000 and the high bid was submitted by Mele & Mele & Sons at \$313,000. He suggested Council award Youngblood Paving, Inc. for the 2015 road resurfacing project.

After review and upon motion of Council President Sikora and a second by Council Vice President, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the bid submitted by Youngblood Paving, Inc. at \$182,000 for the 2015 road resurfacing project.

He also reported that the Zoning Manual Update process has started. The Committee met for the first time on Friday, February 6th and will meet monthly over the next several months.

BOROUGH MANAGER'S REPORT

Borough Manager Smith gave the following report:

Resolution 2015-13 (Butler County Park Renovation Grant Application)

After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council authorized the submission of the Butler County Park Renovation Grant Application related to the playground resurfacing at Northridge Park.

Seven Fields Borough Building 2nd Floor Carpeting (Heartland Hospice)

After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the bid from Steel City Flooring in the amount of \$7,600 to replace the carpeting/flooring on the 2nd floor of the Borough Building within Suite 200C.

2015 Seven Fields Annual Community Garage Sale

After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the 2015 Seven Fields Annual Community Garage Sale to be held on May 15 & 16, 2015.

Seven Fields Personnel Manual

After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the updated Seven Fields Personnel Manual.

2015 Seven Fields Pool Manager

Borough Manager Smith asked that Council discuss hiring Lynda Smith as the Pool Manager for 2015 in Executive Session.

Seven Fields Skilled Public Works

Borough Manager Smith asked that Council discuss the Public Works Skilled Laborer position in Executive Session.

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General Discussion

Borough Manager Smith notified Council that Chief McCombs will be making a request to remove the speed plateaus on Mars-Crider Road along with a request to consider enacting a curfew consistent with that of Evans City.

Borough Manager Smith led discussion regarding ordinance violations and fees associated with the violations. Several violation notices have been issued over the past two months related to ice/snow removal, trash receptacles at curb and on-street parking. Some residents are challenging the administrative fee and requesting the fee be waived. Borough Manager Smith explained that he does not have the authority in accordance with the Ordinance to waive any fees. He reported that he is advising all residents to pay the fee within the designated time frame to avoid filing at the Magistrate's Office and the increased fees. Council President Sikora asked that the discussion resume in Executive Session.

EXECUTIVE SESSION

It was moved by Council President Sikora to move to Executive Session at 7:10pm to discuss personnel and policy matters. Seconded by Council Member Dr. Trotta, the motion carried.

2015 Seven Fields Pool Manager

After review and upon motion of Council President Sikora and a second by Council Vice President Oakley the following resolution was adopted.

RESOLVED: Borough Council approved the hiring of Lynda Smith as Pool Manager for 2015.

Seven Fields Public Works Hiring

After review and upon motion of Council Vice President Oakley and a second by Council Member Dr. Trotta the following resolution was adopted by a vote of 4-1.

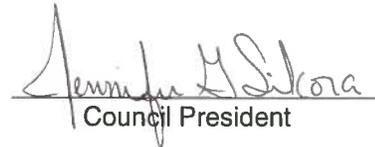
RESOLVED: Borough Council approved the hiring of Thomas Cordell for a full-time Public Works Skilled Laborer position.

It was moved by Council Member Messina to adjourn Executive Session. Seconded by Council Member Dr. Caridad, the motion carried.

- MEETING ADJOURNED -



Borough Manager



Council President

Date Approved

