

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
December 14, 2015**

Council President Jennifer Sikora called the meeting to order at 6:30pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Suite 100, Seven Fields, PA 16046.

Council President Sikora began the meeting with the Pledge of Allegiance.

ROLL CALL:

Present: Council President Jennifer Sikora, Council Vice President Jack Oakley, Council Member Dr. Trotta, Borough Manager Thomas B. Smith, Attorney James Manolis, and Engineer John Balewski

Absent: Mayor Victor Giannotta, Council Member Dr. Kevin Caridad, Council Member Robert Messina, Treasurer Elaine Comunale

PUBLIC PARTICIPATION:

Charles Vollman-102 Sycamore Drive-He thanked Council, the Borough Manager and Bret Cole, Public Works Supervisor all for their efforts in managing the Borough. He stated that he feels they are doing a fine job and should be commended.

Carol Vollman-102 Sycamore Drive-She wanted everyone to be aware that when you travel down Cumberland Drive in the area of Strathmore Court, the area has been decorated and looks absolutely beautiful.

Tony Papantonio-7032 Franklin Road-He came to discuss the letter he received from the Borough Manager regarding disposal of debris and clippings into a catch basin. He stated that there isn't a catch basin in the area.

Todd Dudek-7030 Franklin Road-He is attending with Tony Papantonio and in fact they expected their neighbor at 7034 Franklin Road to attend as well. They all live in an area where the road is crowned and their properties are taking on a lot of water. His sidewalk is actually buckling from the water.

Borough Manager Smith explained that he sent the letter in response to a complaint by a neighbor that the debris and clippings were placed and caused water back-up. He reported that the Borough didn't investigate the claim but sent the correspondence and placed several calls with no return call. He also explained that the road they are referring to is owned/maintained by Cranberry Township.

Mr. Papantonio stated that he did not receive any telephone calls or messages. He asked if the road is owned/maintained by Cranberry Township why would the Borough of Seven Fields send correspondence to him.

Borough Manager Smith offered to contact Jerry Andrea to request a meeting for all parties involved. He asked both Mr. Papantonio and Dudek to be sure to provide their email addresses on the "Sign-In Sheet".

APPROVAL OF November 9, 2015 COUNCIL MINUTES

After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council accepted the Minutes of November 9, 2015, as submitted.

MAYOR'S REPORT

Borough Manager Smith directed Council to review the November police report showing the citations are holding.

TREASURER'S REPORT

Borough Manager Smith referred Council Members to the Accounts Payable List dated December 10, 2015. After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List dated December 10, 2015.

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Fund Balances as of December 14, 2015

General Fund	\$1,306,675
Capital Reserve	\$ 141
Road Fund	\$ 131,972
Liquid Fuels	\$ 341,526
CD Program	\$ ----
<u>Sinking Fund</u>	<u>\$ 2,961</u>
TOTAL	\$1,783,275

LEGAL ISSUES

Attorney Manolis had no issues for review or discussion.

PLANNING ISSUES

Engineer Balewski had no issues for review or discussion.

BOROUGH MANAGER'S REPORT

PennDOT Engine Brake Retarder Prohibition Traffic Study

Borough Manager Smith reported that PennDOT completed their traffic study and the recommendations were sent to Darren Myer at HRG for sign placement recommendation. His recommendations will be presented at the January 2016 Council meeting.

Seven Fields Zoning Hearing Board

Borough Manager Smith reported that he and Council Vice President Oakley met with two candidates for the vacancy on the Zoning Hearing Board and move to recommend appointment of Frank Sekely effective immediately. After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council appointed Frank Sekely to the Zoning Hearing Board effective immediately.

Seven Fields Planning Commission

Borough Manager Smith reported that he and Council Vice President Oakley met with two candidates for the vacancy on the Planning Commission and move to recommend appointment of Suzanne Mills effective January 1, 2016. After review and upon motion of Council President Sikora and a second by Council Vice President Jack Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council appointed Suzanne Mills to the Planning Commission effective January 1, 2016.

Water meter Quote – EAP Industries, Inc.

After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the cost estimate from EAP Industries, Inc. as presented.

2016 Seven Fields Staff Salaries

Borough Manager Smith indicated the 2016 Seven Fields Staff Salaries will be discussed during Executive Session.

Seven Fields Public Works Department Hiring

After review and upon motion of Council President Sikora and a second by Council Vice President Oakley the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the hiring of Kirk Mancuso.

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Seven Fields EMA Coordinator

Borough Manager Smith asked Council to consider offering a \$1,200 annual stipend as part of this position. After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved offering a \$1,200 annual stipend for the Seven Fields EMA Coordinator position.

Council President Sikora moved to adjourn to Executive Session to discuss staff salary recommendations. The motion was seconded by Council Member Dr. Trotta and the meeting adjourned at 7:00m.

- MEETING ADJOURNED -



Borough Manager



Council President

January 11, 2016
Date Approved