

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
August 8, 2016**

Council President Jennifer Sikora called the meeting to order at 6:30pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

Council President Sikora began the meeting with the Pledge of Allegiance.

ROLL CALL:

Present: Council President Jennifer Sikora, Council Vice President Jack Oakley, Council Member Dr. Michael Trotta, Council Member Dawn Servello, Borough Manager Thomas B. Smith, Mayor Victor Giannotta, Attorney James Manolis, and Engineer John Balewski

Absent: Council Member Dr. Kevin Caridad, Treasurer Elaine Comunale

PUBLIC PARTICIPATION:

David Baird – 102 Hillvue Drive – He thanked Council for the coordination of the Food Truck Nights. He thought it was a great event and he and his wife enjoyed it.

Mayor Giannotta stated that he received a request from Carlucci's Pizza to move the sign down a bit towards the Sunoco Station. It was set up directly in front of his business advertising Food Truck Nights.

APPROVAL OF July 11, 2016 COUNCIL MINUTES

After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council accepted the Minutes of July 11, 2016 as submitted.

MAYOR'S REPORT

Mayor Giannotta referred everyone to the July police report. He also stated that the Department experienced a tragic accident and has been dealing with the loss of Officer Bartman.

Council President Sikora added that this has been a very trying time for the Department and all who knew Officer Bartman. She said it was very classy for the leadership of the Borough to show their support by participating in the services. She was out of state and unable to attend and thanked everyone who attended.

TREASURER'S REPORT

Treasurer Comunale was unable to attend because of a prior commitment. Borough Manager Smith referred Council Members to the Accounts Payable List dated August 4, 2016. After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List dated August 4, 2016.

Fund Balances as of August 8, 2016

General Fund	\$1,399,030
Capital Reserve	\$ 5,646
Road Fund	\$ 132,219
Liquid Fuels	\$ 307,478
CD Program	\$ ----
Sinking Fund	\$ 2,961
TOTAL	\$1,847,334

Bond Liability	\$1,340,000
Available for Operating and/or Capital Expenses	\$1,189,744

LEGAL ISSUES

Attorney Manolis had no issues for review or discussion.

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PLANNING ISSUES

Engineer Balewski had no issues for review or discussion.

BOROUGH MANAGER'S REPORT

2016 Seven Fields Towne Park Pool Staff

Borough Manager Smith asked Council to table the proposed hiring of the Seven Fields Towne Park Pool Staff. After brief discussion and upon motion of Council Vice President Oakley and a second by Council President Sikora, the following resolution was unanimously adopted:

RESOLVED: Borough Council tabled the hiring of the 2016 Seven Fields Towne Park Pool Staff

Seven Fields Towne Park Baseball Field 2017 Usage

Borough Manager Smith acknowledged members of the Pittsburgh Power Softball Management in attendance along with their email request for field usage for the fall and next year. He stated that Council needs time to review their request before making a decision and asked that they await a response until the end of the calendar year. In addition, he shared that the fields have never looked better and there have been no issues or complaints related to parking.

Wayne Hans of 320 Warrick Drive – He announced that he has recently become part of the Pittsburgh Power Softball and he would agree that the ball fields have never looked better. He has lived here over 17 years and they look the best they've ever looked. There is always someone there working on the fields. He asked for clarification on the agreement and when they should approach Council for a response. He stated that as an organization they have to plan schedules and activities.

EJ Pfab indicated that they were under the impression that the verbal agreement was in effect from April 2016 through April 2017 but understands the clarification that it was only for the spring and summer of 2016.

Council President Sikora asked how many teams use the field.

EJ Pfab indicated that there are 18 teams within the organization but only 4 teams use the field. They use the field mainly for practices and only a few tournaments. They actually have 2 girls that live here in Seven Fields and the others live in Cranberry Township.

Council President Sikora asked how many games.

EJ Pfab indicated that this has been an experimental process for them as well. Most use was for practices, they had teams on the field Mondays through Thursdays with games on Fridays and Saturdays. In addition, EJ announced that they shared a link to the field schedule and if any residents or other groups had a request for use of the field, they could submit their request online using the calendar program. He was not aware of any issues where a resident or anyone requested access and there was a conflict.

Seven Fields Water Company Equipment Purchase

Borough Manager Smith referred Council to a cost estimate from Pollard Water. This equipment is necessary to be compliant with the requirement from DEP related to chlorine and the water table. The device will be connected to fire hydrants at the time of flushing. After brief discussion and upon motion of Council President Sikora and Council Vice President Oakley the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the estimate from Pollard Water in the amount of \$510.85

Seven Fields Municipal Retirement Plan

Borough Manager Smith referred Council to the Notice of 2016 Distress Determination correspondence from the Commonwealth of Pennsylvania Public Employee Retirement Commission. The Borough received a total distress score of 0.

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Evans City/Seven Fields Regional Police Department Officer Kristine Bartman

Borough Manager Smith asked Council to approve a \$300 donation to the family of Officer Kristine Bartman to help defray the funeral costs. After brief discussion and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved a \$300 donation to the family of Officer Kristine Bartman.

Seven Fields 7th Annual Community Carnival

Borough Manager Smith shared a quick update related to preparations for the 7th Annual Community Carnival. He reported that he is awaiting a response from Bartlebaugh Amusement Company on their decision to set up in the soccer field. If they decide to set up in the field then we may stage the fireworks on the vacant UPMC lot. In addition, Howard Schiller from Table 86 by Hines Ward has applied for a permit to sell sangria and beer on Friday and Saturday. The Evans City/Seven Fields Regional Police Department will have an officer on the grounds to assist with crowd control.

2016 Cranberry Township Public Library

Borough Manager Smith asked Council to approve the \$5 per capita payment of \$14,435 to the Cranberry Township Library. After brief discussion and upon motion of Council Vice President Oakley, and second by Council President Sikora, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the \$14,435 payment to the Cranberry Township Library

Borough Manager Smith thanked Bret Cole, Tom Cordell, Rich Larrick, Joe Jurysta and Cheri Hill for their recent efforts with coordination of the Food Truck Nights. He feels the event was very successful and we will likely do it again next year. With regards to Mr. Carlucci, the sign was placed at the entry point to the Borough.

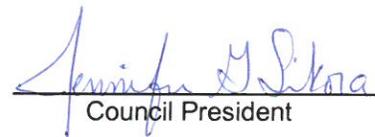
Borough Manager Smith indicated a need for a brief Executive Session to discuss a personnel matter.

Council President Sikora moved to adjourn to Executive Session. The motion was seconded by Council Vice President Oakley and the meeting adjourned at 6:55pm.

- Meeting Adjourned -



Borough Manager



Council President

9.12.16

Date Approved