

**BOROUGH OF SEVEN FIELDS  
COUNCIL MEETING  
April 11, 2016**

Council President Jennifer Sikora called the meeting to order at 6:30pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

Council President Sikora began the meeting with the Pledge of Allegiance.

**ROLL CALL:**

**Present:** Council President Jennifer Sikora, Council Member Dr. Kevin Caridad, Council Member Dr. Michael Trotta, Council Member Dawn Servello, Borough Manager Thomas B. Smith, Attorney James Manolis, and Engineer John Balewski

**Absent:** Council Vice President Jack Oakley, Mayor Victor Giannotta, Treasurer Elaine Comunale

**PUBLIC PARTICIPATION:**

Borough Manager Smith indicated that he would like to ask Eagle Scout Dante Santelli to make his presentation at this time.

Dante Santelli distributed a paper copy of his project outline to Borough Officials and then explained his plan to restore the walking trail that goes from Castle Creek Drive to the Borough Building. As part of the project he will clean up the trash, correct erosion issues and install bat boxes and butterfly bushes along the walking trail. He is requesting approval from the Borough to advance his project. He will be presenting to the Castle Creek Homeowner's Association (HOA) tomorrow, Tuesday, April 12, 2016.

Borough Manager Smith asked when he anticipated he would be able to start the project and if he has identified a completion date. Eagle Scout Santelli explained that he would be starting the litter pick-up within the next few weeks and hopes to complete the project by summers end.

Council President Sikora indicated that she recently walked the trail and the erosion appears to be caused by the creek. She asked how the erosion would be addressed and the plans to stabilize it for the future. Eagle Scout Santelli explained that he actually spoke with an Eco-Engineer who has offered to assist with the project and has identified the large number of sticks/brush as part of the problem. As part of his project he will remove the sticks/brush and add stone.

He has secured all of the additional approvals that are needed to move his project forward. He is requesting minimal assistance from the Borough. He asks that the Borough supply bags for the two (2) pet waste bag dispenser stations that are to be installed, along with assistance reloading the bags into the dispensers. In addition, he would like the Borough to assist with identifying a drop-off point for the trash that is collected and a location for the sticks/brush that are to be collected. He indicated that he will be able to secure some of his material that is needed from local landscaping companies at a discounted cost. In addition, residents and/or parents of fellow Eagle Scouts have offered to provide general assistance along with assistance using power tools and equipment.

Borough Manager Smith indicated that he has Eagle Scout Santelli's email address and will send him a vendor list that the Borough uses that may be able to offer some assistance to him with his project. In addition, he will work with Bret Cole, the Public Works Supervisor to identify the necessary drop-off locations and will send that via email as well.

Council President Sikora thanked Dante for choosing Seven Fields for his Eagle Scout Project and for coming in to present to Council.

**APPROVAL OF March 14, 2016 COUNCIL MINUTES**

After review and upon motion of Council Member Dr. Kevin Caridad and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council accepted the Minutes of March 14, 2016 as submitted.

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**MAYOR'S REPORT**

In the Mayor's absence, Borough Manager Smith referred everyone to the March police report indicating 127 incidents in the Borough. Council President Sikora commented that there are incidents reported by Evans City that involve Route 228 or Seven Fields addresses which are likely errors and requested this be addressed/corrected. Borough Manager Smith indicated that he plans to address this with Chief McCombs.

**TREASURER'S REPORT**

In the Treasurer's absence, Borough Manager Smith referred Council Members to the Accounts Payable List dated April 8, 2016. After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved the Accounts Payable List dated April 8, 2016.

**Fund Balances as of April 11, 2016**

General Fund	\$1,376,897
Capital Reserve	\$ 6,337
Road Fund	\$ 132,089
Liquid Fuels	\$ 423,419
CD Program	\$ ----
Sinking Fund	\$ 2,961
<b>TOTAL</b>	<b>\$1,941,703</b>

Bond Liability	\$1,340,000
Available for Operating and/or Capital Expenses	\$1,168,309

**LEGAL ISSUES**

Attorney Manolis had no issues for review or discussion.

**PLANNING ISSUES**

Engineer Balewski reported that Youngblood Paving was scheduled to start tomorrow, but needs to push back 1 day because of weather. They anticipate approximately two weeks to complete the project.

In addition, PennDOT has requested a "no cost change order" be approved. This is simply to notify them that it has been decided to remove Graywyck from the list of streets to resurface this year and to include Covington and Castle Creek instead.

**2016-01 Seven Fields Road Resurfacing Change Order**

Borough Engineer Balewski referred Council to Change Order 2016-01. After brief discussion and upon motion of Council Member Dr. Trotta and a second by Council President Sikora, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved 2016-01 Seven Fields Road Resurfacing Change Order

**BOROUGH MANAGER'S REPORT**

**Resolution 2016-17 (2015 Butler County Hazard Mitigation Plan)**

Borough Manager Smith referred Council to Resolution 2016-17. After brief discussion and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved Resolution 2016-17 (2015 Butler County Hazard Mitigation Plan)

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**Resolution 2016-18 (Records and Equipment Eligible for Destruction)**

Borough Manager Smith referred Council to Resolution 2016-18. After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved Resolution 2016-18 (Records and Equipment Eligible for Destruction).

**Ordinance #88 (Seven Fields Water Drought Emergency Plan)**

Borough Manager Smith referred Council to Ordinance #88 (Seven Fields Water Drought Emergency Plan). After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved Ordinance #88 (Seven Fields Water Drought Emergency Plan).

**2016 1<sup>st</sup> Quarter Budget Analysis**

Borough Manager Smith referred Council to the 2016 1<sup>st</sup> Quarter Budget Analysis.

Council President Sikora thanked Dave for the thorough analysis and outlining the fund upfront.

Borough Manager Smith indicated we are on target for the first quarter with an almost \$12,000 surplus.

**2016 1<sup>st</sup> Quarter Water Company Analysis**

Borough Manager Smith referred Council to the 2016 1<sup>st</sup> Quarter Water Company Analysis.

Borough Manager Smith indicated the Water Fund revenues increased by about \$33,000 due to increased meter sales. The Water Fund ended the first quarter with a \$70,838 surplus.

**Seven Fields Public Works Hiring**

Borough Manager Smith referred Council to the resume and employment application for Joseph Jurysta. After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved hiring Joseph Jurysta as the Public Works laborer at the rate of \$16.00 per hour effective April 5, 2016 with a \$0.50 increase after the 180-day probationary period along with the Borough standard fringe benefits.

**2016 Seven Fields Town Park Pool Lifeguards**

Borough Manager Smith reported that we have 6 returning and 1 new lifeguard for the 2016 season. After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved the hiring of 6 returning guards: Annie Batista, Andy Ferguson, Hanna Fernandes, Anthony Grasso, Andrew Ivory and Connor Quiggle, and 1 new guard: Courtney Moody.

**Seven Fields Walking Trail Asphalt Resealing**

Borough Manager Smith referred Council to the cost estimate provided by SealMaster to reseal the walking trail at North Ridge Park and the Nature Preserve trail. After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

**RESOLVED:** Borough Council approved the cost estimate provided by SealMaster in the amount of \$2,183.60.

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Borough Manager Smith requested an Executive Session to discuss a personnel matter and contractual matter regarding the Evans City/Seven Fields Regional Police Department. Council President Sikora moved to adjourn to Executive Session as requested. The motion was seconded by Council Member Dr. Trotta and the meeting adjourned at 7:00pm.

**- MEETING ADJOURNED -**



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Borough Manager



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Council President

5.24.16

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Date Approved