BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
February 22, 2016

Council President Jennifer Sikora called the meeting to order at 6:30pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Suite 100, Seven Fields, PA 16046.

Council President Sikora began the meeting with the Pledge of Allegiance.

ROLL CALL:
Present: Council President Jennifer Sikora, Council Vice President Jack Oakley, Council Member Dr. Kevin Caridad, Treasurer Elaine Comunale (late arrival), Borough Manager Thomas B. Smith, Attorney James Manolis, and Engineer John Balewski

Absent: Mayor Victor Giannotta, Council Member Dawn Servello, Council Member Dr. Michael Trotta

PUBLIC PARTICIPATION: None

APPROVAL OF January 11, 2016 COUNCIL MINUTES
After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council accepted the Minutes of January 11, 2016, as submitted.

MAYOR'S REPORT
In the Mayor's absence, Borough Manager Smith directed Council to review the January police report.

Council President Sikora commented that there were a lot of traffic issues and "home checks". The "home check" service is a nice service provided by the police for the residents who are out of town.

TREASURER'S REPORT
Borough Manager Smith referred Council Members to the Accounts Payable List dated February 19, 2016. After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List dated February 19, 2016.

Fund Balances as of February 22, 2016

General Fund	$1,350,164
Capital Reserve	$ 142
Road Fund	$ 132,022
Liquid Fuels	$ 341,654
CD Program	$ -----
Sinking Fund	$ 2,961
TOTAL	**$1,826,943**

LEGAL ISSUES
Attorney Manolis had no issues for review or discussion.

PLANNING ISSUES
Engineer Balewski reported that the bid opening for the 2016 Road Resurfacing Program is scheduled for Wednesday, February 24th. The numbers will be provided at the next Council Meeting. He commented that it is hard to estimate what to expect, the oil costs are down which could be favorable.

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BOROUGH MANAGER'S REPORT

Ordinance #87 (Engine Brake Retarder)
Borough Manager Smith referred Council to Ordinance #87. After brief discussion and upon motion of Council Vice President Oakley and a second by Council President Sikora, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved Ordinance #87 (Engine Brake Retarder).

Resolution 2016-12 Butler County Parks & Recreation Grant
Borough Manager Smith referred Council to Resolution 2016-12 authorizing the Butler County Parks and Recreation Grant Application. The grant funds would help offset the cost of the Town Park rubberized fall safety material installation, Phase II. Borough Manager Smith reported that we were awarded a grant from Butler County Parks and Recreation last year for approximately $10,000 and although it is uncommon to be awarded two years consecutively, it is worthwhile to submit again. After review and upon motion of Council President Sikora and a second by Council Vice President Jack Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved Resolution 2016-12, Butler County Parks & Recreation Grant Application.

Resolution 2016-13 PA Bureau of Recreation and Conservation Grant
Borough Manager Smith referred Council to Resolution 2016-13 authorizing the PA Bureau of Recreation and Conservation Grant Application. The grant funds would help offset the cost of the Town Park rubberized fall safety material installation, Phase III. Borough Manager Smith reported that the grant submission is due April 2016, the grant awards will be in September 2016, but the funds will not be drawn on until 2017. After review and upon motion of Council President Sikora and a second by Council Member Dr. Caridad, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved Resolution 2016-13, PA Bureau of Recreation and Conservation Grant Application.

Seven Fields Public Works Purchase of Exmark Lazer Z Mower
Borough Manager Smith requested this agenda item be tabled until additional information is received.

Seven Fields Borough Building Stairwell Renovation
Borough Manager Smith referred Council to the spreadsheet outlining costs of carpet installation along with cost estimates for rubber stair tread installation in the Borough Building stairwell. There was a brief discussion regarding the installation, maintenance and endurance of the products.

David Baird of 102 Hillvue Drive commented that he has over 25 years of experience as a Manager of a Housekeeping Department and from his perspective he would recommend the rubber stair treads versus carpet. He stated the maintenance costs and efforts would be greater on the carpet.

After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the cost estimate from American Stair Treads not to exceed $7,000.

2016 Butler County Humane Society Municipal Surrender Contract
Borough Manager Smith referred Council to the 2016 Butler County Humane Society Municipal Surrender Contract. He stated that this is an annual contract and all the fees remain the same. After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the 2016 Butler County Humane Society Municipal Surrender Contract as provided.

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Resolution 2016-14 Butler County Tax Collection Committee Appointment

Borough Manager Smith referred Council to Resolution 2016-14, Butler County Tax Collection Committee Appointment. He explained that with the term expiration of Robert Messina and the election of Dawn Servello it is necessary to update our representatives with the Butler County Tax Collection Committee. After review and upon motion of Council President Sikora and a second by Council Member Dr. Caridad, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved Resolution 2016-14, Butler County Tax Collection Committee Appointment.

Borough Manager Smith requested executive session to discuss a potential legal matter and a personnel matter. Council President Sikora moved to adjourn to Executive Session as requested. The motion was seconded by Council Vice President Oakley and the meeting adjourned at 6:51pm.

- MEETING ADJOURNED -

Borough Manager

Jennifer L Sikora
Council President

3.14.16
Date Approved