

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
November 9, 2015**

Council President Jennifer Sikora called the meeting to order at 6:30pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Suite 100, Seven Fields, PA 16046.

Council President Sikora began the meeting with the Pledge of Allegiance.

ROLL CALL:

Present: Council President Jennifer Sikora, Mayor Victor Giannotta, Council Member Dr. Kevin Caridad, Council Member Robert Messina, Council Vice President Jack Oakley, Council Member Dr. Trotta, Treasurer Elaine Comunale, Borough Manager Thomas B. Smith, Attorney James Manolis, and Engineer John Balewski

PUBLIC PARTICIPATION:

Charles Vollman – 102 Sycamore Drive – He stated that he has reviewed the General Fund budget as provided and is very pleased with what he sees overall. A review of the costs for fire average out to about \$20/per resident which he feels is high. In addition, the cost of the police service seems high. He does feel that the police are doing a good job and he complimented Council for their role in getting the police department up and running. In addition, he complimented Bret for all he does, “he’s the man”. Bret doesn’t want the recognition but deserves it. He will always take the time to talk to the residents and listens to their concerns.

Borough Manager Smith reported once again that the police department appears to be finishing the year under-budget by about \$70-75K. It’s not clear whether the police department will issue a refund or credit to each municipality or perhaps create a “capital reserve” budget.

APPROVAL OF October 26, 2015 COUNCIL MINUTES

After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council accepted the Minutes of the October 26, 2015 meeting, as submitted.

MAYOR’S REPORT

Mayor Giannotta reported that there is not much new to report. He noted that we had great weather for Election Day but would have liked to see more people out. He said we need to try to get more people out to vote.

Borough Manager Smith reported that the police report for October shows 105 incidents for the Borough.

TREASURER’S REPORT

Treasurer Comunale referred Council Members to the Accounts Payable List dated November 6, 2015. After review and upon motion of Council Member Dr. Trotta and a second by Council President Sikora, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the Accounts Payable List dated November 6, 2015.

Fund Balances as of November 9, 2015

General Fund	\$1,310,260
Capital Reserve	\$ 141
Road Fund	\$ 131,950
Liquid Fuels	\$ 341,468
CD Program	\$ ----
Sinking Fund	\$ 2,961
TOTAL	\$1,786,779

Council Vice President Oakley asked if the funds for the 2015 road resurfacing program are reflected in the Fund Balance report. Borough Manager Smith reported that they are included. When asked by Council Vice President Oakley as to the amount, Borough Engineer Balewski indicated it is approximately \$150,000. Bookkeeper David Kruse indicated that the bond payment that was made recently isn’t reflected in these numbers or in the payables list.

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LEGAL ISSUES

Attorney Manolis had no issues for review or discussion.

PLANNING ISSUES

Engineer Balewski had no issues for review or discussion.

BOROUGH MANAGER'S REPORT

Seven Fields Ordinance #86 (Zoning Ordinance)

After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved Ordinance #86 (Zoning Ordinance).

2016 Seven Fields General Fund Budget

After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the 2016 General Fund budget as presented.

2016 Seven Fields General Fund Capital Reserve Budget

After review and upon motion of Council President Sikora and a second by Council Vice President Jack Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the 2016 General Fund Capital Reserve budget as presented.

2016 Seven Fields Water Fund Budget

After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the 2016 Water Fund budget as presented.

2016 Seven Fields Water Fund Capital Reserve Budget

After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was adopted by a vote of 4-1 with Council Member Messina voting against:

RESOLVED: Borough Council approved the 2016 Water Fund Capital Reserve budget as presented.

Seven Fields Ordinance #9 (2016 Millage Rate)

After review and upon motion of Council President Sikora and a second by Council Vice President Oakley the following resolution was unanimously adopted:

RESOLVED: Borough Council approved Ordinance #9 as presented.

Legal Ad for Resolution 2015-21 (2016 Borough Council Meeting Dates/Times)

After review and upon motion of Council President Sikora and a second by Council Vice President Oakley, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the legal ad for Resolution 2015-21 as presented.

Legal Ad for Resolution 2015-22 (2016 Seven Fields Planning Commission Meeting Dates/Times)

After review and upon motion of Council President Sikora and a second by Council Member Dr. Trotta, the following resolution was unanimously adopted:

RESOLVED: Borough Council approved the legal ad for Resolution 2015-22 as presented.

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Council President Sikora moved to adjourn to Executive Session to discuss personnel issues. The motion was seconded by Council Member Dr. Trotta and the meeting adjourned at 7:02pm.

- MEETING ADJOURNED -



Borough Manager



Council President

December 14, 2015
Date Approved