



121 Brickyard Rd Mars, PA 16046

**DISPOSAL SERVICE, INC.**

SINCE 1958

*Proudly Serving Your Community*

*For Over 55 Years*

Phone 724-625-1511  
customerservice@vogeldisposal.com  
www.vogeldisposal.com

December 1, 2014

Dear Seven Fields Borough Resident:

We are pleased to inform you that Vogel Disposal Service, Inc. has been awarded the contract to provide solid waste and recycling collection to the residents of the Borough of Seven Fields. The new contract is for three (3) years effective January 1, 2015 through December 31, 2017. **Service under this contract is mandatory for all residents.**

We extend a welcome to all new and current customers. We are a local family company which has been proudly serving area residents for over 55 years. Our Customer Service Representatives will be glad to assist you regarding your service, billing questions and accepting payments. Please call our office at 724-625-1511 Monday through Friday from 8:00am to 5:00pm.

**CURB SERVICE:** Solid waste collection of up to five (5) 30-gallon containers or ten (10) 30-gallon disposable plastic bags and one (1) bulk item per week. Recycling collection is unlimited and will be collected every week on the same day as solid waste. Place your solid waste and recyclables at the curb after 6 p.m. the night before your scheduled collection day. A container will be placed behind the Borough building at 2200 Garden Drive for residents to use as an additional recyclable drop-off site. Service includes two (2) "bulk/clean up days" per year, one (1) in June and one (1) in October. Enclosed is information outlining how to prepare your recyclables. **PLEASE KEEP THIS GUIDE FOR FUTURE REFERENCE.**

**RATE:**

Residents will be billed every 3 months in advance of the service period. Price is for once a week collection of solid waste, recycling and 1 bulk item per week per individual residential unit.

	<u>2015</u>	<u>2016</u>	<u>2017</u>
	\$18.65/mo	\$19.20/mo	\$19.70/mo
	\$55.95/qtr	\$57.60/qtr	\$59.10/qtr



**CART SERVICE OPTIONAL:** We have 95-gallon trash carts available for an additional \$1.00 per cart per month. This would allow you the cart plus up to six (6) 30-gallon bags placed beside it. **Recycle carts are also available at an additional \$2.00 per month.**

**COLLECTION DAY:** *Your collection day will be Friday.*

We offer roll-off dumpsters for special clean-up or remodeling projects with boxes ranging from 10 yards to 30 yards in capacity. Please call our Customer Service Department for additional information.

We appreciate the opportunity to provide prompt, reliable service for you.

Very truly yours,

VOGEL DISPOSAL SERVICE, INC.

## ***SEVEN FIELDS BOROUGH IMPORTANT GUIDELINES***

**CONTACTING US:** For your convenience, our Customer Service Department is open Monday through Friday 8 am to 5 pm. Representatives are available to answer questions about your billing, service, etc. If you leave voicemail or email after hours your call will be returned the next business day.

**CURB SERVICE:** Solid waste collection of up to five (5) 30-gallon containers or ten (10) 30-gallon disposable plastic bags and one (1) bulk item per week. Recyclable collection is unlimited and will be collected every week on the same day as solid waste. Place your solid waste and recyclables at the curb after 6 p.m. the night before your scheduled collection day. **A container will be placed behind the Borough building at 2200 Garden Drive for residents to use as an additional recyclable drop-off site.** *(In accordance to Seven Fields Borough Ordinance #19 - Section 3: Standards and Regulations for Storage: "Residents may not place garbage receptacles at curb earlier than 6:00 p.m. on day prior to scheduled pick up. Residents must retrieve receptacles by 7:00 p.m. on the day of pick up".* Garbage containers must be within five (5) feet of the roadway. Service includes "bulk/clean up days" twice a year, one (1) in June and one (1) in October. Please check your Borough newsletters, Vogel Disposal website, and bills for future scheduled clean up days.

Containers should be watertight (metal or plastic) with tight fitting covers and handles. Each container or plastic bag cannot exceed 30 gallons in size or 40 pounds in weight. **DO NOT USE PAPER BAGS, CARDBOARD BOXES OR 55-GALLON DRUMS AS GARBAGE RECEPTACLES.** Any items placed out in this manner will not be collected. We assume no liability for replacement of plastic cans.

**OPTIONAL CART SERVICE:** Solid Waste carts are available for an additional \$1.00 per cart per month, you can have a 95-gallon cart which holds up to four (4) 30-gallon bags or up to seven (7) 13-gallon (tall kitchen) bags. This would allow you the cart plus up to six (6) 30-gallon bags placed beside it. Recycle carts are also available at an additional \$2.00 per month.

**Carts must be provided by Vogel Disposal; no other carts will be accepted.**

**IDENTIFICATION:** Clearly identify your street number on your mailbox or some type of permanent marker near the road. If this is not possible, please put your street number on your garbage containers. It's important to make the containers visible to the driver. In winter months, please remove snow from the area where you will place your containers and have a reasonably clear approach path to the containers both for the vehicle and the driver. Also, make sure lids are closed to protect against rain and snow collecting inside causing items to freeze to the bottom of containers. Drivers will not reach into cart or can to remove items that have become frozen to the bottom.

### **ITEMS THAT WILL BE PICKED UP AT THE CURB:**

- ✓ Household Solid Waste - Includes garbage, refuse, rubbish, including but not limited to, all table and kitchen refuse and waste, cans or containers, broken dishes, glass, and paper containers in which such material may be wrapped and cold ashes.
- ✓ Recyclables – See Recycling guidelines on page 4
- ✓ Bulky Waste - Includes appliances, furniture and/or items that cannot fit into a 30-gallon garbage bag and weigh more than 40 lbs. One (1) bulky waste item per week may be placed out for collection. ***Excluded "special item" pick ups*** include, but are not limited to, basketball hoops, bathtubs, spas, hot tubs, whirlpools, exterior, sliding glass and garage doors, furnaces, hot water tanks, organs, pianos, picnic tables, riding lawn mowers, swimming pools, swingsets, windows and are subject to an additional fee. Please call our Customer Service Department if you have questions about bulky waste or "special item" pick ups. We will pick up refrigerators, freezers, air conditioners, and other appliances containing Freon for an ***additional charge.*** *If you have any appliance to be picked up, please call Customer Service prior to placing it out for collection.*

Christmas Trees: One (1) tree is considered the one (1) bulk waste item that may be placed out per week.

Hedge cuttings, limbs and branches from trees must be securely tied in bundles not exceeding 3" in diameter and 48" in length and weighing no more than 40 lbs. *One (1) bundle per week may be placed out for collection. Additional quantities are subject to an additional charge.*

All carpets, rugs and padding must be cut in sections no longer than 48" in length and securely rolled and tied weighing 40 lbs or less. ***One (1) section per week may be placed out for collection. Additional quantities are subject to an additional charge.***

**Items NOT included in the Seven Fields Contract and will NOT be picked up through residential curbside service:**

- ✓ Paving materials, stones, rocks, sand, dirt, broken concrete, sod, bushes, shrubs or other vegetation with earth or soil attached to root system; tree limbs over 36" in length , metal 55 gallon drums, concrete washtubs
- ✓ Building materials and refuse caused by repairs, alterations, remodeling, demolition and/or construction waste from buildings and other structures

***The above items will be accepted if placed in a Rolloff Container. For sizes and pricing call Customer Service.***

**NOT ACCEPTED:**

State Regulations prevent us from accepting sewage/excrement, flammable liquids (solvent, paint thinners, oil, and containers holding liquid paints, gas, kerosene or any liquids), lead acid batteries and single use/rechargeable batteries, electronic waste (E-waste as defined by PA DEP in CDRA of 2010 are items including but not limited to TV's and computers including desktop, laptop, tablet, E-readers and peripherals including monitor, keyboard, mouse, printer etc.), vehicles, tires, propane/oxygen tanks, gun ammunition, explosives, fireworks or any material that may be considered hazardous, infectious or toxic including medical and radioactive waste.

**For the way to dispose of these items go to <http://www.recyclebutler.us>.**

**NEEDLES and SHARP OBJECTS:** Help us prevent needle sticks to our employees. Place all needles, syringes and lancets, in a hard plastic container with a tight fitting lid taped shut. Place with your regular trash NOT the recycling. Wrap all sharp objects, such as broken glass or sharp metal, in heavy paper and tape shut. **Please protect our refuse workers! You will be held responsible for any needle sticks to our employees!**

**HOLIDAYS:** We observe the following holidays on the days on which they fall.

**New Year's Day      Memorial Day      Independence Day      Labor Day      Thanksgiving Day      Christmas Day**

WE ARE NOT CLOSED ON: Martin Luther King Jr. President's Day Columbus Day Veterans Day

**If your scheduled collection day falls on or after a weekday holiday, your collection will be 1 day later that week. If your scheduled collection day falls before a weekday holiday, there will be no change in your collection day.**

**PRIVATE DRIVES:** The owner(s) of private road(s) or driveway(s) are required to sign a waiver of damages provided by Vogel holding harmless the municipality and Vogel for any damage that may occur on the private road(s) or driveway(s) in the course of solid waste and recycling collection.

**BILLING:** All accounts will be invoiced on a 3 month basis and collected in advance of service rendered. Pay your bill with a check through the mail, in person at our office, via phone, on our secure website or you can enroll in our Automatic Bill Payment program. We accept Discover, MasterCard, Visa, Debit card, E-check and Electronic Fund Transfers (EFT's).

**Automatic Bill Payment** option is available at no charge; you can register a Credit Card or bank account which will automatically pay the account balance with every billing cycle.

**Billing due dates will be:**

**December 31** For services rendered in January, February, March

**June 30** For services rendered in July, August, Sept

**March 31** For services rendered in April, May, June

**Sept 30** For services rendered in Oct, Nov, Dec

Payment must be received in our office by the due date listed or a late charge will be added to any account remaining unpaid. Accounts not paid by the due date will receive a late notice giving 10 days to make payment. If payment is not received before the date specified, all services will be discontinued until we receive payment in full.

*Any check not honored by the bank and returned will be assessed a minimum \$35.00 service charge.*

**SERVICE AND MOVING CHANGES:** If you need to make any change to your service or are moving, notify customer service at least two weeks in advance. This will ensure proper arrangements are made so there is no interruption in service when moving within the area or that your account can be closed properly and 95 gal carts can be removed when moving outside the service area. Whether moving within or outside the area it is important to call and make arrangements for your final waste pick up.

**All information is also available online at [www.vogeldisposal.com](http://www.vogeldisposal.com)**

## **RECYCLING GUIDELINES**

**WE DO NOT ACCEPT RECYCLABLES IN PLASTIC BAGS**

<b>MATERIAL</b>	<b>WHAT CAN BE RECYCLED</b>	<b>WHAT <u>CANNOT</u> BE RECYCLED AT THIS TIME</b>	<b>HOW TO PREPARE MATERIALS FOR RECYCLING</b>
<b>Glass</b> Recycle Cart or Bin	Clear, brown, amber and green beverage bottles and food jars	Broken glass, light bulbs, dishes, drinking glasses, mirrors, ceramics, Pyrex or tempered glass	Rinse bottles and jars, Remove & discard lids, Do not break glass (labels may be left on)
<b>Aluminum, Steel and Bi-Metal Cans</b> Recycle Cart or Bin	Food and beverage cans	Aluminum foil, cans containing food, clothes hangers, scrap metal, screws, nails, toys, lawn furniture, paint cans, aluminum siding	Rinse cans (crush if space is needed)  Please push lid down inside of can
<b>Plastics (PET, HDPE)</b>  Stamped #1 Or #6 on bottom Recycle Cart or Bin	Plastic containers #1 through #6 on bottoms, clear and green plastic soda bottles, Milk and water jugs, Liquid detergent, bleach and softener bottles, Hair care bottles	Plastic containers #7, Styrofoam peanuts and blocks, plastic plant pots, foam plastic egg cartons, plastic wrap, bubble wrap, plastic bags (loose nor bundled), CD & DVD's, toys, lawn furniture, motor oil, cooking oil, herbicide, antifreeze	Discard lids and rinse container. (crush if space is needed)  (LIDS ARE NOT RECYCLABLE, BE SURE TO REMOVE & DISCARD IN TRASH)
<b>Newsprint and Magazines</b>  Bin <u>ONLY</u>	Newspapers, magazines, catalogs	Phonebooks, colored wrapping paper, office and computer paper	Place loose in bin  <b>PLEASE DO NOT PLACE OUT ON WET DAYS!</b>
<b>Newsprint and Magazines</b>  Recycle Cart <u>ONLY</u>	Newspapers, magazines, catalogs, office, and computer paper, junk mail	Phonebooks, colored wrapping paper	
<b>Cardboard:</b> Recycle Cart <u>ONLY</u>  Call Customer Service to request a Recycle Cart.	<u>Clean</u> Corrugated & Pressed Cardboard Cartons (moving & shipping boxes, such as TV, computer, large appliance, boxes, etc), cereal boxes, and shoe boxes	Paperboard boxes including tissue boxes, pizza boxes, milk cartons, juice boxes, take-out food containers, oily, soiled, or contaminated cardboard	Flatten or break down into pieces no larger 4 feet Remove all packing material (Styrofoam blocks, peanuts, bubble wrap, etc)

**HOLIDAYS:** We observe the following holidays on the days on which they fall.

**New Year's Day    Memorial Day    Independence Day    Labor Day    Thanksgiving Day    Christmas Day**

WE ARE **NOT** CLOSED ON: Martin Luther King Jr.    President's Day    Columbus Day    Veterans Day

If your collection day falls **ON OR AFTER A WEEKDAY HOLIDAY**, your collection will be 1 day later.

If your collection day falls **BEFORE A WEEKDAY HOLIDAY**, there will be no change in your pick up.

Please look for messages on your bill or on our website for updates on collection schedules during the holidays.

**All information is also available online at [www.vogeldisposal.com](http://www.vogeldisposal.com)**